



Putting You To Work Wednesday

11/25/2020

Office Automation Classes – Proteus Inc. (DELANO)

- **America's Job Center partner, Proteus Inc., offers a NO COST Office Automation program for qualified applicants (18 Week program)**
- **Training includes:**
 - General Office Skills, Keyboarding, Microsoft Office, Electronic Calculator, Intro to Windows, QuickBooks, Data Entry, Off-site Field Experience, and 4 week Externship
- **Requirements:**
 - 18 years of age or older
 - High School diploma or equivalent, or pass approved ATB test
- **How to get started**
 - Call AJCC Delano at (661) 721-5800

Upcoming Events & Recruitments

- **Bolthouse Farms** – *Lift Truck Operators, Production Workers, Electricians, Sanitation Workers, HR Managers, and many more*
Please e-mail your resume to Gloria Zacarias at zacariasg@kerncounty.com
Then apply online at: www.bolthouse.com/jobs
- **Employnet (Delano)** – *Stand-Up Forklift Operators and Safety Coordinators*
Apply online at employnet.com

www.americasjobcenterofkern.com

325-HIRE