

**NEW WORKSHOP**



# BASIC COMPUTER SKILLS



**Every Monday starting at 3 P.M.**



***America's Job Center • SE Bakersfield  
1600 E. Belle Terrace, Bakersfield***

The workshop will cover basic computer and mouse skills; how to navigate the internet and Microsoft Office Programs (Word), set up an E-Mail account, and completing online applications.



America's **JobCenter**

[www.americasjobcenterofkern.com](http://www.americasjobcenterofkern.com)

Please register in CalJOBS to participate  
Limited to (7) participants per week  
Call **325-HIRE** for more information