



Soft Skills Workshop

America's **Job** Center

COMMUNICATION SKILLS & TEAMWORK TRAINING WORKSHOP

WHAT TO EXPECT

- Learn to communicate effectively for workplace success: verbal and non-verbal
- How to be an active listener
- The importance of teamwork and avoiding conflicts at work to reach ultimate goals

*Must be registered in CalJOBS

When: Every Other Thursday
(Please call for schedule)

Time: Starting at 10:30 A.M.

Location: America's Job Center
1600 E. Belle Terrace
Bakersfield, CA 93307



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1.800.203.2623 • TDD 661.635.2629

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