Job Title: ADMINISTRATIVE / PAYROLL TECHNICIAN

Job # 17029145

Location: Delano

Number of Positions: 1

Description: Seeking candidate with (1+) years of agricultural payroll, problem solving, and balancing experience. Must be Bilingual - English/Spanish (read and write) and have a High School Diploma or GED. Must have experience creating and manipulating Excel spreadsheets; ability to type (45+) WPM, and have 10-Key adding machine skills. Knowledgeable with Datatech software is essential.

Wage: $14.50 - $15.50 / Hour

Experience: 1+ Years

Requirements: See Description Above

How to Apply: Report in person to:
AJCC – Delano
1816 Cecil Ave – Carolyn R.

Additional Instructions:

Full job description and requirements can be found on the CalJOBS Website - www.CalJobs.ca.gov CalJOBS # 17029145. Please print a copy.