

Job Posting: Qualified Rehabilitation Professional (SVRC,QRP)



Department of Rehabilitation

JC-248844 - Qualified Rehabilitation Professional (SVRC,QRP)
SENIOR VOCATIONAL REHABILITATION
COUNSELOR, QUALIFIED REHABILITATION
PROFESSIONAL

\$4,305.00 - \$6,189.00 per Month

Final Filing Date: 5/2/2021

Job Description and Duties

This position is located in the city of [Bakersfield](#).

Under the direction of the Team Manager, Staff Services Manager I, a Senior Vocational Rehabilitation Counselor, Qualified Rehabilitation Professional (SVRC, QRP) facilitates the effective delivery of services to consumers in a Vocational Rehabilitation Service Delivery (VRSD) Team. The core duties of the SVRC, QRP include the following non-delegable functions: 1) determining vocational rehabilitation (VR) eligibility; 2) determining priority for services; 3) development of the Individualized Plan for Employment (IPE); 4) determining amendments to the IPE; and 5) determining successful employment outcome achieved, and completing case closure for services of Department of Rehabilitation (DOR) consumers. The SVRC, QRP is accountable for the quality, quantity, and effectiveness of consumer employment outcomes and must effectively and consistently align the non-delegable duties with the delegable tasks performed by other team members for each consumer's case.

Provides VR counseling to individuals with disabilities and consumers of DOR utilizing a variety of counseling modalities and techniques, to adjust to disability, identifies barriers, identifies appropriate intervention and strategies to maximize employment, independent living, and equality relative to the non-delegable functions; interprets and applies applicable federal and state laws and regulations for each consumer. Coordinates the VR team to identify the need for assessments and services for applicants and consumers; communicates and coordinates implementation of service delivery with the VRSD team. Makes the final determination of and communicates eligibility, priority for services, approves and signs the IPE and amendments. Determines successful employment outcome achieved, and approves case closure for services of DOR consumers. Develops, maintains and records necessary Records of Services documentation in the electronic tracking system.

You will find additional information about the job in the **Duty Statement**.

Minimum Requirements

You will find the Minimum Requirements in the Class Specification.

- SENIOR VOCATIONAL REHABILITATION COUNSELOR, QUALIFIED REHABILITATION PROFESSIONAL

Position Details

Job Code #: JC-248844

Position #(s): 813-150-9818-962

Working Title:

Qualified Rehabilitation Professional (SVRC,QRP)

Classification:

SENIOR VOCATIONAL REHABILITATION COUNSELOR,
QUALIFIED REHABILITATION PROFESSIONAL

\$4,305.00 - \$5,636.00 A

\$4,409.00 - \$5,915.00 B

\$4,718.00 - \$6,189.00 C

of Positions: 1

Work Location: Kern County

Job Type: Permanent, Full Time

Additional Documents

- Job Application Package Checklist
- Duty Statement

Department Information

The Department of Rehabilitation (DOR) administers the largest vocational rehabilitation program in the country. We have a three-pronged mission to provide services and advocacy that assist people with disabilities to live independently, become employed and have equality in the communities in which they live and work. DOR provides consultation, counseling and vocational rehabilitation, and works with community partners to assist the consumers we serve.

The DOR is committed to recruiting and retaining a talented and skilled workforce that reflects the diversity of communities that exist in California and values fairness and inclusion. Diversity encompasses but are not limited to, characteristics such as national origin, language, race, color, disability, ethnicity, gender, age, religion, sexual orientation, gender identity and expression, socioeconomic status, veteran status, criminal history, and family structures.

People with disabilities are encouraged to apply.

Department Website: <http://www.dor.ca.gov>



Special Requirements

A Master's degree in Rehabilitation, counseling or a closely related field from a recognized institution and successful completion of one graduate course with a primary focus on the Theories and Techniques in counseling is mandatory. Reliability, dependability and exceptional interpersonal skills are essential. Upon hire, applicant may be required to provide official sealed college transcripts.

Include [JC#248844](#) / [POS#813-150-9818-962](#) on your State Application (STD678) in the "Examination(s) or Job Title(s) for which you are applying" section found under the "**Questions**" tab of your CalCareer application template . **Applicants who do not submit the required information may not be considered for this job.**

- Do not submit any document(s) with your social security number on it.
- Do not submit your exam result(s) along with your application.
- Do not submit the "Equal Employment Opportunity" questionnaire (page 5) with your completed application. This page is for examination use only.

Application Instructions

Completed applications and all required documents must be received or postmarked by the Final Filing Date in order to be considered. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Final Filing Date: 5/2/2021

Who May Apply

Individuals who are currently in the classification, eligible for lateral transfer, eligible for reinstatement, have list eligibility, are in the process of obtaining list eligibility, or have SROA and/or Surplus eligibility (please attach your letter, if available). SROA and Surplus candidates are given priority; therefore, individuals with other eligibility may be considered in the event no SROA or Surplus candidates apply.

Applications will be screened and only the most qualified applicants will be selected to move forward in the selection process. Applicants must meet the Minimum Qualifications stated in the Classification Specification(s).

How To Apply

Complete Application Packages (including your Examination/Employment Application (STD 678) and applicable or required documents) must be submitted to apply for this Job Posting. Application Packages may be submitted electronically through your CalCareer Account at www.CalCareers.ca.gov. When submitting your application in hard copy, a completed copy of the Application Package listing must be included. If you choose to not apply electronically, a hard copy application package may be submitted through an alternative method listed below:

Address for Mailing Application Packages

You may submit your application and any applicable or required documents to:

Department of Rehabilitation
Attn: Personnel PAS#210088 / JC #248844 Unit 150
721 Capitol Mall
Sacramento, CA 95814

Address for Drop-Off Application Packages

You may drop off your application and any applicable or required documents at:

Department of Rehabilitation
Personnel - Unit 150 - PAS 210088 / JC-248844
721 Capitol Mall
Sacramento, CA 95814
08:00 AM - 05:00 PM

Required Application Package Documents

The following items are required to be submitted with your application. Applicants who do not submit the required items timely may not be considered for this job:

- Current version of the State Examination/Employment Application STD Form 678 (when not applying electronically), or the Electronic State Employment Application through your Applicant Account at www.CalCareers.ca.gov. All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included to demonstrate how you meet the Minimum Qualifications for the position.
- Resume is required and must be included.
- Degree and/or School Transcripts

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the EEO contact listed on this job posting.

Desirable Qualifications

In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience, the following factors will provide the basis for competitively evaluating each candidate:

- Ability to communicate with all levels of internal and external contacts in a professional manner, and with integrity and respect
- Ability to help facilitate expeditious resolution of problems from in-person requests, incoming phone calls and emails
- High level of organizational skills and office equipment and processes proficiency
- Proficiency with Microsoft Office applications including Word, Excel, PowerPoint, Teams and Outlook
- Knowledge of department's mission and goals

Benefits

There are many benefits to joining our team! The State of California has a generous benefits package, subject to eligibility, that includes health, dental, and vision care plans, pension/retirement (CalPERS), Deferred Compensation Plans, Holidays, Vacation/Sick/Other Paid Leave, and much more. To view all the attractive benefits available to state employees, [click here](#).

General State Employment Benefits and Protections

[Click here](#) to view more information about the outstanding benefits offered to State employees.

Contact Information

The Hiring Unit Contact is available to answer questions regarding the position or application process.

Department Website: <http://www.dor.ca.gov>

Hiring Unit Contact:

Diane McClanahan

(661) 395-2534

Diane.McClanahan@dor.ca.gov

Please direct requests for Reasonable Accommodations to the interview scheduler at the time the interview is being scheduled. You may direct any additional questions regarding Reasonable Accommodations or Equal Employment Opportunity for this position(s) to the Department's EEO Office.

EEO Contact:

Office of Civil Rights

(916) 558-5850

Civil.Rights@dor.ca.gov

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

NOTE: Salaries do not reflect recent changes necessitated by the unanticipated budget shortfalls arising from the COVID-19 pandemic. Information for actual reductions of salaries is available in the Human Resources Manual, Section 2113, Personal Leave Program (PLP) at <http://hrmanual.calhr.ca.gov/Home/ManualItem/1/2113>

Equal Opportunity Employer

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.