



AGENDA

EXECUTIVE COMMITTEE MARCH 17, 2022

4:00 p.m.

EMPLOYERS'
TRAINING
RESOURCE

America's **Job**Center
of CaliforniaSM

**AGENDA
KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MARCH 17, 2022**

Location: Microsoft Teams
Time: 4:00 p.m.
Microsoft Teams (831) 296-3421
Conference ID: 516 555 59#

Members:	Alissa Reed, Chair	Karen King	John Spaulding
	Leo Bautista	Brenda Mendivel	Victoria Stockman
	Teresa Hitchcock	Norma Rojas-Mora	Todd Yopez

Page No.

I. Introductions

II. Public Comments

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES.**

III. New Business

- | | |
|-------|--|
| 1-4 | A. Resolution Authorizing The Workforce Development Board's Executive Committee to Conduct Remote Teleconference Meetings – Action Item |
| 5-7 | B. Approval of the December 9, 2021, Meeting Minutes – Action Item |
| 8-9 | C. Approval of the Proposed Agenda for the March 30, 2022, Workforce Development Board Meeting – Action Item |
| 10-16 | D. Workforce Development Board and Standing Committee Composition – Action Item |
| 17 | E. Resumption of On-Site Visits |
| | F. Update on the Request for Refunding for Workforce Innovation and Opportunity Act Programs For Program Year 2022-23 – Oral Report |
| | G. Legislative Update – Oral Report |

IV. Director's Report

V. Committee Member Comments

VI. Miscellaneous Filings

- | | |
|-------|--|
| 18-23 | A. Workforce Development Board and Committee's Attendance Reports |
| 24 | B. Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2022 |

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California or by calling (661) 336-6893. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible. All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, second floor, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location. Please remember to turn all personal mobile devices to silent during the meeting.

EMPLOYERS' TRAINING RESOURCE

March 17, 2022

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

RESOLUTION AUTHORIZING THE WORKFORCE DEVELOPMENT BOARD'S EXECUTIVE COMMITTEE TO CONDUCT REMOTE TELECONFERENCE MEETINGS

Dear Committee Member:

As required by the Ralph M. Brown Act, the Kern, Inyo and Mono Workforce Development Board and its subcommittees meetings must be open and public, so that any member of the public may attend, participate, and view the legislative body conducting their business. As you know the Governor of California declared a state of emergency on March 4, 2020, due to the COVID-19 pandemic. Subsequently, local legislative bodies or state bodies were authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public.

Although the state of emergency has not been lifted, in June of 2021 the Governor continued the waiver in a new order allowing local bodies to pass a resolution to continue the remote meetings until further notice.

Under State and Local code, if officials have imposed or recommended measures that promote social (physical) distancing related to COVID-19 prevention, the Board may adopt a resolution that extends the time during which meetings may continue to be conducted via teleconference. The resolution must be addressed, and if still needed, be renewed every 30 days. The recent Board resolution granting remote meetings expired on January 1, 2022, and since the Board does not meet again until March 30, 2022, County Counsel has advised staff that each committee needs to enact its own Remote Meeting Resolution.

Therefore, IT IS RECOMMENDED that your Committee adopt the attached 30-day resolution from March 17, 2022, through April 15, 2022.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

TH:eb
Attachment

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WHEREAS, all meetings of the of the Kern, Inyo and Mono Workforce Development Board, inclusive of the Standing Committees (i.e. Youth, Program and Business Services, and Executive), are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and view the legislative body conducting their business; and

WHEREAS, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

WHEREAS, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California Emergency Services Act (Government Code section 8625); and,

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did

1 not rescind the proclaimed state of emergency; and,

2 **WHEREAS**, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set
3 expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and
4 other Executive Orders but did not rescind the proclaimed state of emergency; and,

5 **WHEREAS**, as of the date of this Resolution, neither the Governor nor the state Legislature have
6 exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency
7 either by proclamation or by concurrent resolution of the state Legislature; and,

8 **WHEREAS**, the California Department of Industrial Relations has issued regulations related to
9 COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of
10 Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the
11 measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel
12 more than six feet, especially indoors; and,

13 **WHEREAS**, the Kern, Inyo and Mono Workforce Development Board's Executive Committee
14 finds that state or local officials have imposed or recommended measures to promote social distancing,
15 based on the California Department of Industrial Relations' issuance of regulations related to COVID-19
16 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D); and,

17 **WHEREAS**, as a consequence, the Kern, Inyo and Mono Workforce Development Board's
18 Executive Committee hereby find that it shall conduct its meetings by teleconferencing without compliance
19 with Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that the Kern, Inyo and
20 Mono Workforce Development Board's Executive Committee shall comply with the requirements to
21 provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2).

22 **NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED** by the Kern, Inyo and
23 Mono Workforce Development Board's Executive Committee, State of California, in session assembled on
24 February 16, 2022, does hereby resolve as follows:

25 Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this
26 Resolution by this reference.

27 Section 2. State or Local Officials Have Imposed or Recommended Measures to Promote Social
28 Distancing. The Kern, Inyo and Mono Workforce Development Board's Executive Committee hereby

1 proclaims that state officials have imposed or recommended measures to promote social (physical)
2 distancing based on the California Department of Industrial Relations' issuance of regulations related to
3 COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

4 Section 3. Remote Teleconference Meetings. The Kern, Inyo and Mono Workforce
5 Development Board's Executive Committee is hereby authorized and directed to take all actions necessary
6 to carry out the intent and purpose of this Resolution including, conducting open and public meetings in
7 accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

8 Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption and
9 shall be effective until the earlier of (i) April 15, 2022, or, (ii) such time Kern, Inyo and Mono Workforce
10 Development Board's Executive Committee adopts a subsequent resolution in accordance with
11 Government Code section 54953(e)(3) to extend the time during which it may continue to teleconference
12 without compliance with Section 54953(b)(3).

13 ADOPTED this 17th day of March 2022, by the Kern, Inyo and Mono Workforce Development
14 Board's Executive Committee by the following vote:

15
16 YES:

17 NO:

18 ABSENT:

19 ABSTAIN:

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24 PL#25T1616-ASG
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SECRETARY

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
DECEMBER 9, 2021**

Members Present: Leo Bautista, Teresa Hitchcock, Karen King, Brenda Mendivel, John Spaulding, and Todd Yopez.

Members Absent: Alissa Reed, and Norma Rojas-Mora.

Staff Present: Marsha Manos, Elaine Basham, Karen Briefer, Anne Meert, Michael Saltz, Candy Cline-Gettman, Aaron Ellis, and Jeremy Shumaker.

Guests Present: Lita SanPedro, Gary Baudette, and Martha Guerra

The virtual meeting was called to order at 3:59 p.m. by Leo Bautista via Microsoft TEAMS.

*UNEXCUSED ABSENCE

INTRODUCTIONS

Committee members, staff, and guests introduced themselves.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE SEPTEMBER 30, 2021, MEETING MINUTES

Brenda Mendivel made a motion to approve September 30, 2021 meeting minutes. John Spaulding seconded the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

APPROVAL OF THE PROPOSED AGENDA FOR THE DECEMBER 15, 2021, WORKFORCE DEVELOPMENT BOARD MEETING

Jeremy Shumaker informed the committee that the December 15, 2021 WDB meeting was before them for approval. Teresa told the committee that Brian Miller with the Kern High School District would be presenting at the Board meeting. Elaine Basham informed the committee of the revised changes to the order of the agenda. Karen King made a motion to accept the proposed agenda. Brenda Mendivel seconded the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

PROPOSED KERN, INYO AND MONO WORKFORCE DEVELOPMENT BOARD AND COMMITTEES' MEETING SCHEDULE FOR CALENDAR YEAR 2022

Jeremy Shumaker informed the committee that the calendar before them had been revised due to the Director's previous commitments throughout the year. John Spaulding made a motion to accept the recommendation. Brenda Mendivel seconded

the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION

Elaine Basham reminded the Committee that when a Workforce Development Board (WDB) member resigns, their replacement is not automatically assigned to any committee(s). The YC discussed the resignation and indicated it also preferred to keep a Labor member on its committee. Elaine told the committee that when the YC discussed the resignation of Michael Vogenthaler they concluded that there was sufficient education and training representation within the current committee members and elected not to solicit an Education nomination. Elaine also mentioned that the Board Liaison Marsha Manos has not received any student applications to date. On December 1, 2021, the YC discussed the desire for student representation and noted that the COVID-19 Pandemic had seriously impeded sufficient provider/student interaction to make an informed selection of nominees.

Elaine also said that as a requirement of WIOA, requires standing committees of the Local Board to include two non-WDB members. The YC remains in compliance with this requirement but this committee is out of compliance with no existing Non-WDB members. Brenda Mendivel has submitted put forth the nomination of Ms. Victoria Stockman the HR Manager for Driltek, Inc. and Driltek Operating, LLC. The PBS Committee currently has one non-WDB member. The PBS Committee reviewed the application/nomination form of Ms. Arleana Waller, Founder and CEO of The Frink Firm and a diversity advocate, to serve as a non-WDB Business member on the PBS Committee and recommends that you accept the nomination of Ms. Waller to the PBS Committee as a non-WDB member and forward to the WDB for appointment. Mr. Joseph Sumlin has resigned the WDB. The Kern, Inyo and Mono Counties Central Labor Council has nominated Mr. John Moralez to replace Mr. Sumlin. Mr. Moralez is the Secretary-Treasurer for the International Brotherhood of Teamsters Local 87 and has served in Labor leadership for the last ten years.

John Spaulding made a motion to accept staff's recommendations. Teresa Hitchcock seconded the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

DISCUSSION OF THE ELECTION OF OFFICERS

Teresa Hitchcock reminded the committee every year during this time the Board and Executive Committee discuss the election of the next year's officers. These officers serve a one-year term, may serve consecutive terms and shall be Business representatives. The election of officers will be held at the December 15, 2021 WDB meeting. This information will be presented at the Board meeting, as well as a call for nominations from the floor. At that time, the members will elect the officers.

U.S. ECONOMIC DEVELOPMENT ADMINISTRATION'S AMERICAN RESCUE PLAN - GOOD JOBS CHALLENGE GRANT

Teresa Hitchcock informed the Committee that ETR has joined with the Regional Planning Unit to apply for the Good Jobs Challenge Grant. Stanislaus will be the administrator Grant. The program that ETR is applying for under this grant is for healthcare worker training.

ETR is currently looking at what education resources are available and how we might expand those. ETR has reached out to all of our providers and hospitals to get their estimated needs for healthcare workers. The application submission date is on January 26, 2022, and the award date has not been identified. The award will be based most likely on what our ability to serve is.

LEGISLATIVE UPDATE

Elaine Basham provided the Committee with a current legislative update.

DIRECTOR'S REPORT

Teresa Hitchcock informed the Committee that ETR continues to look for other grant opportunities. The transitional jobs training program is moving forward. Teresa said that the MC3 training cohort would be starting in January. John Spaulding said that the program had enlisted 25 candidates and the program would be 6-weeks long and they anticipated another cohort to begin in May. Teresa said that the new Delano location would be opening soon and that she anticipated that it would work out well for what we needed. Jeremy indicated that the office will open in roughly six months. Teresa also mentioned that ETR in conjunction with several other departments was applying for a Department of Energy grant for technical assistance to start a carbon capture industry in Kern County.

COMMITTEE MEMBER COMMENTS

There were no member comments.

MISCELLANEOUS FILINGS

The Committee members received a copy of the following:

- Status Of Subgrantee Monitoring Reports,
- Workforce Development Board and Committees Attendance Report,
- The Kern, Inyo, and Mono Workforce Development Board and Committees' Meeting Schedule Calendar Year 2021.

As there was no further business, the meeting was adjourned at 4:49 p.m.

**AGENDA
KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
MARCH 30, 2022**

Location: Microsoft Teams
Time: 7:00 a.m.
Dial-in: (831) 296-3421
Access Code: 778 538 772#

Page No.

- I. **Call to Order**
- II. **Introductions**
- III. **Public Comments**

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- IV. **Presentation**
 - FIELD – David Villarino
- V. **Consent Agenda**

If a member of the audience wishes to comment or ask questions regarding an item or items on the consent agenda, they may do so prior to a vote being taken on the consent agenda. A member of the Board may remove any item from the consent agenda and it will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

- A. Resolution Authorizing the Workforce Development Board to Conduct Remote Teleconference Meetings
- B. Approval of the December 6, 2021, Meeting Minutes.

VI. **New Business**

- A. Workforce Development Board and Standing Committee's Composition – **Action Item**
- B. Request for Approval to Extend Procurement of the Foundation for California Community Colleges to Provide Career Catalyst Third-Party Human Resources and Payroll Services, Including Acting As Employer of Record, for Participants Enrolled in Subsidized Work Experience Under the Workforce Innovation and Opportunity Act and/or Other Funding Streams through June 30, 2023, and Authorize Use Of a Request for Proposals to Procure One or More Providers of These Third-Party Services for a Multi-Year Term From July 1, 2023, Through June 30, 2027 – **Action Item**
- C. U.S. Economic Development Administration's American Rescue Plan-Good Jobs Challenge Grant
- D. Resumption of On-Site Visits
- E. Grants Update
- F. Legislative Update – **Oral Report**

- VII. **Director's Report**
 - A. America's Job Center of California Update
 - B. Marketing Presentation
 - C. EPIC Center Update
 - D. One-Stop Operator Report
- VIII. **Board Member Comments**
 - A. Economic Development Report
 - B. Open Discussion
- IX. **Miscellaneous Filings**
 - A. Status of Subgrantee Monitoring Reports
 - B. Status of Subgrantee Audit
 - C. Travel Budget
 - D. Workforce Innovation and Opportunity Act (WIOA) Training Expenditure Requirement as of June 30, 2021, for Program Year 2019-2020 Dated December 10, 2020
 - E. Draft Youth Committee February 16, 2022, Meeting Minutes
 - F. Draft Executive Committee March 17, 2022, Meeting Minutes
 - G. Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports
 - H. Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2022

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Please remember to turn off all cell phones, pagers, or electronic devices during the meeting.

EMPLOYERS' TRAINING RESOURCE

March 17, 2022

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION

Dear Committee Member:

On February 8, 2022, the Kern County Board of Supervisors (BOS) accepted Mr. Sumlin's resignation and appointed Mr. Moralez as a Labor member to the Workforce Development Board (WDB) and accepted Ms. McClanahan's resignation and appointed Ms. Varela as the Department of Rehabilitation One-Stop Partner agency member to the WDB.

As you know, when a WDB member resigns, their replacement is not automatically assigned to any committee(s). Ms. McClanahan served on the Program and Business Services (PBS) and Youth Committees. Due to the timing of the BOS action, staff did not initiate a discussion about possibly replacing Ms. McClanahan to the committees, but will do so at their respective meetings in Quarter Two.

On December 1, 2021, the Youth Committee (YC) discussed the resignation of Mr. Jim Elrod, who was replaced by Mr. Brian Holt on the WDB, and indicated it preferred to keep a Labor member on its committee, requesting a replacement nominee be presented at its February 16, 2022 meeting. Labor recommended that Mr. Holt be added to the YC to replace Mr. Elrod. At its February meeting, the YC accepted this nomination and requests that your committee recommend to the Board that it appoints Mr. Holt to serve as a Labor member on the YC.

Business

On December 16, 2021, Business member Mike Frey submitted his resignation from the WDB (attached). Mr. Frey has served on the WDB since June 2020, and we thank him for his service.

On January 13, 2022, Business member Ian Journey submitted his resignation from the WDB and the YC (attached). Mr. Journey has served on the WDB since February 2013, and we thank him for his service. This resignation from the YC will reduce the Business

membership of that committee from three of eleven to two of ten members. Once the WDB and the BOS act on this resignation, staff will initiate a discussion about the possibility of replacing Mr. Journey to the YC at its meeting on May 18, 2022.

Labor

WDB Labor member Rick Schowengerdt has submitted his resignation due to his retirement (attached). Mr. Schowengerdt has served on the board since October 2020, and we thank him for his service. The Kern, Inyo and Mono Counties Central Labor Council has nominated Mr. John Adams to replace Mr. Schowengerdt. Mr. Adams is the District Representative of Operating Engineers Local 12 and has served twelve years in labor representation. His application/nomination form is attached. If appointed, his term end date would be June 30, 2022, to fulfill the remainder of Mr. Schowengerdt's term. At that time, he would be presented to the WDB for reappointment with a term end date of June 30, 2025.

As you know, the WIOA requires a Business majority, a Labor minimum of 15%, and total Workforce Representatives (which includes Labor) of 20%. Prior to these resignations, the WDB size was 31: Business at 54.8%, Labor at 19.4%, and Labor plus other Workforce Representatives 25.8%. With the actions above the WDB size will be 29: Business at 51.7%, Labor at 20.7%, and Labor plus other Workforce Representatives 27.6%.

Therefore, IT IS RECOMMENDED that your committee recommend that the WDB: (1) authorize its Chair to appoint Mr. Holt to the YC; (2) accept the resignations of Mr. Frey and Mr. Journey; and (3) accept the resignation of Labor member Mr. Schowengerdt and appoint Mr. Adams to fill that vacancy.

Sincerely,



Teresa Hitchcock

Assistant County Administrative Officer

TH:eb

Attachments

Marsha Charles-Manos

From: Mike <mike@buttonwillow.com>
Sent: Thursday, December 16, 2021 1:46 PM
To: Marsha Charles-Manos
Subject: WDB resignation

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

Hello Marsha, I am writing to let you know that I need to resign my position on the Workforce Development Board. I have enjoyed my time on this board and enjoyed meeting new people and gaining an understanding of what it is all about. However, as some of my businesses emerge from the pandemic the demands on my time are increasing. Thank you for having me on the WDB and please let me know if there is some official paperwork or something that I need to do for an orderly exit.

Merry Christmas and best wishes for a prosperous new year.

Mike Frey

Marsha Charles-Manos

From: Ian Journey <ianjourney@mac.com>
Sent: Thursday, January 13, 2022 8:06 AM
To: Marsha Charles-Manos
Subject: WDB

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or provide information unless you recognize the sender and know the content is safe.

Good Morning Marsha,

Unfortunately, I have started a new job in the construction industry and am no longer able to fulfill my responsibilities as a Board Member. Please let me know if there is anything I need to do to formally resign.

It has been a pleasure to work with you and the rest of the staff over the years.

Regards,

Ian Journey

Workforce Investment Board
Bakersfield, California

To Whom It May Concern:

I, Rick Schowengerdt, am resigning as a board member due to my retirement.
This resignation is effective immediately.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Rickie Lee Schowengerdt". The signature is written in a cursive style with a long, sweeping horizontal line extending from the end of the name.

Rickie Lee Schowengerdt

Date: Jan. 27, 2022

**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
STATEMENT OF INTEREST AND NOMINATION FORM**

NOMINEE INFORMATION

Date: 1-11-22

Name: John Adams

Business Name: L.V.O.E. Local #12 Position: District Representative

Business Address: 120 Bernard St Bakersfield CA 93305
(Street) (Suite) (City) (State) (Zip)

Phone: 661-325-9491 Fax: 661-325-1901 E-mail: J.adams@LVOELocal12.org

Preferred method of contact? Email

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend Committee and Board meetings (usually quarterly at 7:00 a.m.)
- Each member will bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Each member will represent a particular group and be assigned to represent that area (Please select one or more groups below)

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check selection(s)

Business	Small 1-50	Mid 51-250	Large >250
Education and Training	Adult	Higher	Other
Workforce Representative	<u>Labor</u>	CBO	Youth
Government, Economic or Community Development	Econ Dev	Agency	
One-Stop Partner			
Other: list			

If nominated for Private Business Sector Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [] No []
- (2) Is the nominee's position that of owner, chief executive or operating officers or one of "optimum policy making or hiring authority?" Yes [] No []

Please explain below:

STATEMENT OF INTEREST

Explain why you wish to serve on the Workforce Development Board (Include interest, qualifications, etc.)

AS A LABOR REPRESENTATIVE FOR TWELVE YEARS, I WOULD LIKE TO SHARE MY EXPERIENCE TO HELP STRENGTHEN THE WORKFORCE & COMMUNITY.

WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs:

BEING A LABOR REPRESENTATIVE & AN APPRENTICE GRADUATE, I HAVE COMPLETED SEVERAL TRAINING AND EDUCATIONAL PROGRAMS TO INCLUDE HAZMAT, CPR, MSHA, OSHA, EQUIPMENT CERTIFICATIONS, ETC.

I understand the expectations of a WDB member and volunteer to serve.

Dated: 1-11-22


(Signature)

NOMINATING ORGANIZATION

Name of Organization: Kern, Inyo & Mono Counties, CLC

Type of Organization: Labor

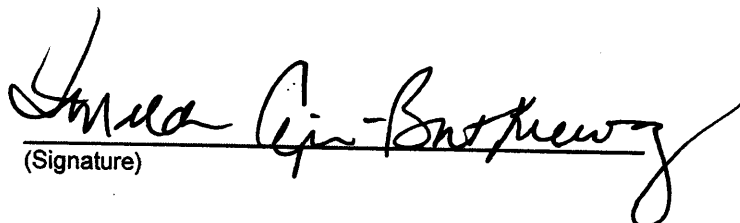
Nominating Person/Title: Imelda Ceja-Butkiewicz, President

(Name)

(Title)

Comments:

Dated: 1/18/22


(Signature)

EMPLOYERS' TRAINING RESOURCE

March 17, 2022

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

RESUMPTION OF ON-SITE VISITS

Dear Committee Member:

In the past, Workforce Development Board and Committee members have had the opportunity to visit various trainings and service providers in order to learn more about Workforce Innovation and Opportunity Act (WIOA) programs and other workforce development activities in the community. However, due to the COVID-19 pandemic, these visits were suspended. The last on-site visit scheduled was to Bakersfield Adult School's Café 1600 Culinary Arts program. The visit was to occur on March 18, 2020, and was canceled due to the AJCC's closing on March 16, 2020. Now that things are returning closer to normal, we feel it is safe to resume the on-site visits and to start with Café 1600.

At the present, Café 1600 has not reopened but is expected to soon. ETR staff will coordinate the on-site visit date and time with Bakersfield Adult School staff and communicate it to Board and Committee members. Under normal circumstances, visits are announced at quarterly Board meetings, and members are given the opportunity to sign up at that time. Those participating in the visit complete a short evaluation about their experience, and this information is shared at the next Board meeting.

Let us know if you have concerns about resuming the on-site visits. We will ensure that each host agency is agreeable with visitors before scheduling. The safety of you, our participants and staff, and the host site are equally important. It is not required that each agency/program nor each Board and Committee member participate; however, some agencies are eager to share their programs and their successes firsthand with you, and we wish to give them the opportunity to do so.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

TH:am

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2022					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/3/22	5/12/22	9/8/22	11/10/22
First	Last	PBS	PBS	PBS	PBS
Leo	Bautista	X			
Richard	Chapman	X			
Stacy	Ferreira	X			
Nick	Hill III	X			
Brian	Holt	X			
Teresa	Hitchcock	X			
Linda	Parker*	X			
Alissa	Reed	X			
Jeremy	Tobias	X			
Arleana	Waller*	X			
*Non-WDB					

**AGENDA
KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
MARCH 17, 2022**

Location: Microsoft Teams
Time: 4:00 p.m.
Microsoft Teams (831) 296-3421
Conference ID: 516 555 59#

Members:	Alissa Reed, Chair	Karen King	John Spaulding
	Leo Bautista	Brenda Mendivel	Victoria Stockman
	Teresa Hitchcock	Norma Rojas-Mora	Todd Yepez

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- | | |
|-------|---|
| | I. Introductions |
| | II. Public Comments |
| | This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. SPEAKERS ARE LIMITED TO THREE MINUTES. |
| | III. New Business |
| 1-4 | A. Resolution Authorizing The Workforce Development Board's Executive Committee to Conduct Remote Teleconference Meetings – Action Item |
| 5-7 | B. Approval of the December 9, 2021, Meeting Minutes – Action Item |
| 8-9 | C. Approval of the Proposed Agenda for the March 30, 2022, Workforce Development Board Meeting – Action Item |
| 10-16 | D. Workforce Development Board and Standing Committee Composition – Action Item |
| 17 | E. Resumption of On-Site Visits |
| | F. Update on the Request for Refunding for Workforce Innovation and Opportunity Act Programs For Program Year 2022-23 – Oral Report |
| | G. Recycling Lives and MC3 Update – Oral Report |
| | H. Legislative Update – Oral Report |
| | IV. Director's Report |
| | V. Committee Member Comments |
| | VI. Miscellaneous Filings |
| 18-23 | A. Workforce Development Board and Committee's Attendance Reports |
| 24 | B. Kern, Inyo and Mono Workforce Development Board and Committee's Meeting Schedule Calendar Year 2022 |

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California or by calling (661) 336-6893. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible. All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, second floor, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location. Please remember to turn all personal mobile devices to silent during the meeting.

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2021					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence					
		2/18/21	5/13/21	9/16/21	11/18/21
First	Last	PBS	PBS	PBS	PBS
Leo	Bautista	P	P	P	P
Richard	Chapman	P	P	P	A
Jim	Elrod	A	A	RESIGNED	
Stacy	Ferreira	P	P	A	A
Nick	Hill III		P	P	P
Brian	Holt				P
Teresa	Hitchcock	P	P	P	P
Diane	McClanahan	P	P	P	A
Linda	Parker*		A	P	A
Alissa	Reed	P	P	P	P
Jeremy	Tobias	P	P	P	P
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2022					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/16/22	5/18/22	9/14/22	11/30/22
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	A			
Teresa	Hitchcock	P			
Karine	Kanikkeberg*	P			
Clare	Pagnini	P			
Leticia	Perez	A			
Norma	Rojas-Mora	P			
Jayne	Stuart*	P			
Greg	Terry*	P			
David	Villarino*	P			
Todd	Yepez	A			
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2021					
P = Present		U=unexcused	X=Cancelled		
A = Excused Absence					
Member		2/24/2021 - cancelled	5/19/21	9/22/2021- cancelled	12/1/21
First	Last	YC	YC	YC	YC
Dale	Countryman*	X	P	X	P
Jim	Elrod	X	A	X	RESIGNED
Teresa	Hitchcock	X	P	X	P
Ian	Journey	X	P	X	U
Karine	Kanikkeberg*	X	P	X	P
Diane	McClanahan	X	P	X	A
Clare	Pagnini	X	P	X	P
Leticia	Perez	X	A	X	A
Norma	Rojas-Mora	X	P	X	P
Jayne	Stuart*	X	P	X	P
Greg	Terry*	X	P	X	A
David	Villarino*	X	P	X	P
Michael	Vogenthaler	X	A	X	RESIGNED
Todd	Yepez	X	P	X	P
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2021								
P = Present	U=unexcused	X=Cancelled						
A = Excused Absence								
Member		2/11/21	3/4/21	4/20/21	5/27/21	6/24/21	9/30/21	12/9/21
First	Last	SPECIAL	EXEC	SPECIAL	EXEC	SPECIAL	EXEC	EXEC
Leo	Bautista	P	P	P	P	P	P	P
Teresa	Hitchcock	P	P	P	P	P	P	P
Karen	King	P	P	A	P	P	P	P
Brenda	Mendivel	A	P	P	P	P	P	P
Norma	Rojas-Mora	P	A	P	P	A	P	A
John	Spaulding	P	P	P	P	P	P	P
Alissa	Reed	P	P	P	P	P	P	A
Todd	Yopez	P	P	P	P	P	P	P

Kern, Inyo & Mono Workforce Development Board Attendance 2021							
P = Present		U=unexcused	X=Cancelled				
A = Excused Absence							
Member		3/17/21	6/9/21	10/6/21	11/3/21 Special Session	12/2/21 Special Session	12/15/21
First	Last	WDB	WDB	WDB	WDB	WDB	WDB
Laura	Barnes	P	P	P	P	P	P
Leo	Bautista	P	P	P	P	P	A
Kelly	Bearden	P	A	P		P	P
Richard	Chapman	P	P	P		P	P
Jim	Elrod	P	RESIGNED	RESIGNED	RESIGNED	RESIGNED	RESIGNED
Stacy	Ferreira	P	P	P	P	P	P
Michael	Frey	P	P	P	P	P	P
Steven	Gomez	P	P	P	P	P	P
Chris	Gonzales	A	P	P	P	U	P
Greg	Gutierrez	P	P	P	P	P	P
Nick	Hill III	A	P	P	P	U	P
Teresa	Hitchcock	P	P	P	P	P	P
Brian	Holt			P	P	P	P
Ian	Journey	A	P	A	A	U	U
Karen	King	P	P	P	A	U	P
Greg	Knittel	P	P	P	A	U	A
Anita	Martin	A	P	P	P	U	P
Randy	Martin	P	P	P	P	U	P
Diane	McClanahan	P	A	A	P	A	RESIGNED
Dean	McGee	P	P	A	A	P	P
John	Means	A	P	P	A	P	P
Brenda	Mendivel	A	P	P	P	P	P
Clare	Pagnini	P	P	P	P	P	P
Alissa	Reed, Chair	P	P	P	P	U	P
Norma	Rojas-Mora	P	A	P	P	P	P
Rick	Schoengerdt	P	P	P	A	U	P
John	Spaulding	P	P	P	A	P	P
Joseph	Sumlin	U	U	A	U	U	RESIGNED
Jay	Tamsi	U	P	A	P	P	A
Shelly	Tarver	U	U	A	P	U	P
Jeremy	Tobias	P	U	P	P	P	P
Michael	Vogenthaler	A	A	RESIGNED	RESIGNED	RESIGNED	RESIGNED
Todd	Yepez	P	P	P	A	A	P

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2022**

Program and Business Services Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield, -
Second Floor

Thursday, February 3, 2022, 8 a.m.
Thursday, May 12, 2022, 8 a.m.
Thursday, September 8, 2022, 8 a.m.
Thursday, November 10, 2022, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate, 1129 Olive Dr., Bakersfield –
Recruitment Center

Wednesday, February 16, 2022, 3 p.m.
Wednesday, May 18, 2022, 3 p.m.
Wednesday, September 14, 2022, 3 p.m.
Wednesday, November 30, 2022, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield -
Second Floor

Thursday, March 17, 2022, 4 p.m.
Thursday, June 2, 2022, 4 p.m.
Thursday, October 6, 2022, 4 p.m.
Thursday, December 1, 2022, 4 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate, 1129 Olive Dr., Bakersfield –
Recruitment Center

Wednesday, March 30, 2022, 7 a.m.
Wednesday, June 8, 2022, 7 a.m.
Wednesday, October 19, 2022, 7 a.m.
Wednesday, December 14, 2022, 7 a.m.

**Due to COVID-19, all meetings will take place virtually until further notice.*