



**KERN COUNTY**  
invites applications for the position of:

## Deputy Coroner

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<b>SALARY:</b>	\$25.42 - \$31.03 Hourly \$2,033.75 - \$2,482.79 Biweekly \$4,406.46 - \$5,379.38 Monthly
<b>DEPARTMENT:</b>	SHERIFF
<b>OPENING DATE:</b>	08/12/19
<b>CLOSING DATE:</b>	Continuous
<b>CAREER INFORMATION:</b>	

This is a continuous recruitment and may close at any time without notice.

### **Minimum Qualifications / Employment Standards:**

The equivalent of two (2) years of full time, paid investigative experience which provides knowledge of investigative principles and techniques.

\*\*\*Applicants are encouraged to provide a detailed description of previous employment duties

Successful completion of Penal Code Section 832 course, prior to employment; or, successful completion no later than the first anniversary of employment as a Deputy Coroner. Employment beyond the one year probationary period is contingent upon completion of the Penal Code Section 832 course and satisfactory work performance.

Applicants must successfully complete a firearms course as prescribed by the Sheriff-Coroner within the one year probationary period. Applicants are required to qualify and carry a firearm.

Possession of a valid California Class C Driver's License.

### **PHYSICAL REQUIREMENTS:**

Physical Examination: A rigid medical examination by the County Physician is required.

Minimum Age: 21 years of age by the final filing date.

Character: Applicants must have a reputation for honesty and trustworthiness. Felony CONVICTIONS will be disqualifying. Misdemeanor CONVICTIONS may be disqualifying. Prior to appointment, candidates will be subject to a thorough background check.

Working Conditions: Applicants must be willing to deal with death, dead bodies, at times decomposed remains; trauma involved with notification of next of kin; traveling rough terrain to reach death scene; adverse weather conditions; and, to accept call back and stand-by assignments, and work shifts on a 24-hour basis, seven days a week as needed.

[Full Deputy Coroner Job Description](#)

### **Examinations:**

APPRAISAL (Weight 100%): Will be conducted for the purpose of evaluating the applicant's training, education, experience, interest and personal fitness for the position. Appraisal can be based on any combination of the following: Investigation, oral exam and rating of the application.

Applicants must attain at least a 70% score on each phase of the examination process.

Should an oral exam be necessary, the oral exam will be weighted 100%.

The Human Resources Division may conduct an appraisal of application materials to limit the number of candidates advancing to the oral examination to approximately the top fifteen (15).

This position works within the Kern County Sheriff's Office. For more information about the department, please view their website [here](#).

## **ABOUT KERN COUNTY:**

Kern County employees provide opportunities that are purposeful to our community. Every employee and every action contributes to the improvement and strengthening of our county.

To learn more about Kern County, click [here](#) or follow us:



### **High Performance Culture**

Kern County is actively engaged in creating a culture that promotes excellence, innovation and continuous improvement. [LaunchKern](#) is Kern County's continuous improvement initiative based on the principles of Lean Six Sigma. LaunchKern empowers our valued employees to change the way government works by improving their work environment, saving taxpayer dollars and enhancing services to residents.

**Growth Mindset**

We always encourage our employees to grow and develop. Kern County has a culture of innovation that allows employees to explore creative and more efficient ways to accomplish their work. We provide access to training and continued professional development in an effort to ensure that our employees have opportunities for career growth.

**ADDITIONAL INFORMATION:**

All Kern County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec. 3100-3109 and Ordinance Code Title 2-Administration, Ch. 2.66 Emergency Services). As Disaster Workers, all County employees are expected to remain at work, or to report for work as soon as practicable following a significant emergency or disaster.

Admittance to the examination will require a valid government issued photograph identification.

Applicants who are unable to present proper identification must make arrangements with the Human Resources Division prior to the test date.

A background check may be conducted for this classification.

Following an offer of employment, you may be required to submit to post offer medical and drug screening tests at County expense.

This examination will establish an eligible list from which immediate appointment(s) will be made. Other permanent and temporary appointments will be made as needed. Successful candidates will remain on the eligible list for a period of twelve-months, unless specified otherwise by the Civil Service Commission.

This is a continuous recruitment and may close at any time without notice.

For more information regarding Kern County's recruitment process, please see our [FAQ page](#).

**Kern County is an ADA compliant and an equal opportunity employer and encourages all qualified individuals from diverse backgrounds to apply.**

Item 4395

**SUPPLEMENTAL:**

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.kerncounty.com/hr>

1115 Truxtun Avenue First Floor  
Bakersfield, CA 93301  
(661) 868-3480

[hr@kerncounty.com](mailto:hr@kerncounty.com)

Item #4395  
Position #7667  
DEPUTY CORONER  
MS

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### Deputy Coroner Supplemental Questionnaire

- \* 1. I have two (2) years of full time, paid investigative experience which provides knowledge of investigative principles and techniques. \*\*\*If yes, please be sure to provide a detailed description of the experience in the Work experience section of this application. (Resumes will not be read)  
 Yes    No
  
- \* 2. List all places of employment in which you have gained your investigative experience. Please include dates and essential duties.
  
- \* 3. I certify, I have successfully completed the Penal Code Section 832 course. The Penal Code Section 832 course must be successfully completed prior to employment or no later than the first anniversary of employment as a Deputy Coroner. Employment beyond the one year probationary period is contingent upon completion of the Penal Code Section 832 course and satisfactory work performance.  
 Yes    No
  
- \* 4. I possess a valid California Class C Driver's License.  
 Yes    No
  
- \* 5. **Have you ever been convicted of any offense other than a minor traffic violation?**

**Please Note:** You are not required to disclose convictions of **Marijuana-related offenses** per Labor Code 432.8; if those convictions are more than two years old. If

you are not required to disclose a conviction, you may answer "NO" to the question above.

The fact that a conviction has been relieved or expunged does not necessarily relieve you of the obligation to disclose that conviction. (For instance, you are legally required to list all convictions relieved under Penal Code Section 1203.4.) Failure to list any conviction which you are legally obligated to disclose is an omission of a material fact which will cause forfeiture of all rights of employment with the County of Kern.

Yes    No

- \* 6. **If you answered "YES" to the above question, complete the Conviction Summary below. If you answered "NO" to the above question, enter "NA" below.**

Starting with your most recent conviction, please list all convictions (not arrests) you have received, with accurate dates and in full detail. As per Civil Rule 307.10.01, a "conviction," shall include a plea of guilty or a conviction following a plea of nolo contendere.

The Human Resources Division will review your application and this supplement to determine whether or not your conviction record affects your eligibility for examination or certification. The Civil Service Commission may refuse to examine or, after examination, to certify as eligible or may remove an eligible from the eligible list for good cause.

**Conviction Summary--For EACH conviction you must provide all of the following information:**

1. Convicted of (Code # & Offense)
2. Date
3. Location
4. Disposition (fine, sentence, etc.)
5. Explanation of circumstances of case (add additional information as an attachment if needed)
6. Current Status (Probation, Parole, etc.)

\* Required Question

