



# AGENDA

## WORKFORCE DEVELOPMENT BOARD

MARCH 30, 2022  
7:00 A.M.

EMPLOYERS'  
TRAINING  
RESOURCE

America's **Job** Center  
of California™

# AGENDA

## KERN, INYO AND MONO

### WORKFORCE DEVELOPMENT BOARD

#### MARCH 30, 2022

**Location:** Microsoft Teams  
**Time:** 7:00 a.m.  
**Dial-in:** (831) 296-3421  
**Access Code:** 778 538 772#

#### Page No.

- |       |   |
|-------|---|
| I.    | <b>Call to Order</b>  |
| II.   | <b>Introductions</b>  |
| III.  | <b>Public Comments</b>  |
|       | This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information, or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda. <b>SPEAKERS ARE LIMITED TO THREE MINUTES.</b>                                       |
| IV.   | <b>Presentation</b>   |
|       | <ul style="list-style-type: none"> <li>• KCCD- Trudy Gerald</li> <li>• MC3 Pre-Apprenticeship Training program – John Spaulding</li> </ul>  |
| V.    | <b>Consent Agenda</b>   |
|       | If a member of the audience wishes to comment or ask questions regarding an item or items on the consent agenda, they may do so prior to a vote being taken on the consent agenda. A member of the Board may remove any item from the consent agenda and it will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.   |
| 1-4   | A. Resolution Authorizing the Workforce Development Board to Conduct Remote Teleconference Meetings   |
| 5-9   | B. Approval of the December 15, 2021, Meeting Minutes   |
| 10-11 | C. Workforce Development Board and Standing Committee's Composition   |
| VI.   | <b>New Business</b>   |
| 12-13 | A. Request for approval to extend procurement of the Foundation for California Community Colleges to Provide Career Catalyst Third-Party Human Resources and Payroll Services, including acting as Employer of Record, for Participants Enrolled in Subsidized Work Experience under the Workforce Innovation and Opportunity Act and/or other Funding Streams Through June 30, 2023 and Authorize use of a Request For Proposals to procure one or more providers of these Third-Party Services for a multi-year term from July 1, 2023 through June 30, 2027 – <b>Action Item</b> |
| 14-15 | B. U.S. Economic Development Administration's American Rescue Plan-Good Jobs Challenge Grant  |
| 16-17 | C. Grants Update  |
| 18-22 | D. Workforce Innovation and Opportunity Act Final Performance Results For Program Year 2020   |

- VII. **Director's Report**
  - A. America's Job Center of California Update
  - B. Marketing Presentation
  - C. EPIC Center Update
  - D. One-Stop Operator Report
- VIII. **Board Member Comments**
  - A. Economic Development Report
  - B. Open Discussion
- IX. **Miscellaneous Filings**
  - 23 A. Status of Subgrantee Monitoring Reports
  - 24 B. Status of Subgrantee Audits
  - 25 C. Travel Budget
  - 26-27 D. Legislative Update
  - 28-29 E. Workforce Innovation and Opportunity Act (WIOA) Training Expenditure Requirement as of June 30, 2021, for Program Year 2019-2020 Dated December 10, 2020
  - 30-31 F. Draft Youth Committee February 16, 2022, Meeting Minutes
  - 32-34 G. Draft Executive Committee March 17, 2022, Meeting Minutes
  - 35-41 H. Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports
  - 42 I. Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2022

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California, or by calling (661) 336-6893. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location.

Please remember to turn off all cell phones, pagers, or electronic devices during the meeting.

# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## **RESOLUTION AUTHORIZING THE WORKFORCE DEVELOPMENT BOARD TO CONDUCT REMOTE TELECONFERENCE MEETINGS**

Dear Board Member:

As required by the Ralph M. Brown Act, the Kern, Inyo and Mono Workforce Development Board and its subcommittees meetings must be open and public, so that any member of the public may attend, participate, and view the legislative body conducting their business. As you know the Governor of California declared a state of emergency on March 4, 2020, due to the COVID-19 pandemic. Subsequently, local legislative bodies or state bodies were authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public.

Although the state of emergency has not been lifted, in June of 2021 the Governor continued the waiver in a new order allowing local bodies to pass a resolution to continue the remote meetings until further notice.

Under State and Local code, if officials have imposed or recommended measures that promote social (physical) distancing related to COVID-19 prevention, the Board may adopt a resolution that extends the time during which meetings may continue to be conducted via teleconference. The resolution must be addressed, and if still needed, be renewed every 30 days.

Therefore, IT IS RECOMMENDED that your Board adopt the attached 30-day resolution from March 30, 2022 through April 28, 2022.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:eb  
Attachment



**A RESOLUTION OF THE KERN INYO AND MONO WORKFORCE DEVELOPMENT BOARD  
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE WORKFORCE  
DEVELOPMENT BOARD FOR THE PERIOD MARCH 30, 2022, THROUGH APRIL 28, 2022,  
PURSUANT TO THE RALPH M. BROWN ACT.**

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

**WHEREAS**, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

**WHEREAS**, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California Emergency Services Act (Government Code section 8625); and,

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did

1 not rescind the proclaimed state of emergency; and,

2       **WHEREAS**, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set  
3 expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and  
4 other Executive Orders but did not rescind the proclaimed state of emergency; and,

5       **WHEREAS**, as of the date of this Resolution, neither the Governor nor the state Legislature have  
6 exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency  
7 either by proclamation or by concurrent resolution of the state Legislature; and,

8       **WHEREAS**, the California Department of Industrial Relations has issued regulations related to  
9 COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of  
10 Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the  
11 measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel  
12 more than six feet, especially indoors; and,

13       **WHEREAS**, the Kern, Inyo and Mono Workforce Development Board finds that state or local  
14 officials have imposed or recommended measures to promote social distancing, based on the California  
15 Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title  
16 8 of the California Code of Regulations, Section 3205(5)(D); and,

17       **WHEREAS**, as a consequence, the Kern, Inyo and Mono Workforce Development Board hereby  
18 finds that it shall conduct its meetings by teleconferencing without compliance with Government Code  
19 section 54953 (b)(3), pursuant to Section 54953(e), and that the Kern, Inyo and Mono Workforce  
20 Development Board shall comply with the requirements to provide the public with access to the meetings  
21 as prescribed by Government Code section 54953(e)(2).

22       **NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED** by the Kern, Inyo and  
23 Mono Workforce Development Board, State of California, in session assembled on March 30, 2022, does  
24 hereby resolve as follows:

25       Section 1.     Recitals. All of the above recitals are true and correct and are incorporated into this  
26 Resolution by this reference.

27       Section 2.     State or Local Officials Have Imposed or Recommended Measures to Promote Social  
28 Distancing. The Kern, Inyo and Mono Workforce Development Board hereby proclaims that state officials

1 have imposed or recommended measures to promote social (physical) distancing based on the California  
2 Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title  
3 8 of the California Code of Regulations, Section 3205(5)(D).

4 Section 3. Remote Teleconference Meetings. The Kern, Inyo and Mono Workforce  
5 Development Board is hereby authorized and directed to take all actions necessary to carry out the intent  
6 and purpose of this Resolution including, conducting open and public meetings in accordance with  
7 Government Code section 54953(e) and other applicable provisions of the Brown Act.

8 Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption and  
9 shall be effective until the earlier of (i) April 28, 2022, or, (ii) such time Kern, Inyo and Mono Workforce  
10 Development Board adopts a subsequent resolution in accordance with Government Code section  
11 54953(e)(3) to extend the time during which it may continue to teleconference without compliance with  
12 Section 54953(b)(3).

13 ADOPTED this 30th day of March 2022, by the Kern, Inyo and Mono Workforce Development  
14 Board by the following vote:

15  
16 YES:

17 NO:

18 ABSENT:

19 ABSTAIN:

20  
21  
22  
23  
24  
25  
26  
27  
28  

---

SECRETARY

PL#25T1616-ASG



**KERN, INYO AND MONO  
WORKFORCE DEVELOPMENT BOARD  
DISCUSSION AND ACTION ITEMS  
DECEMBER 15, 2021**

---

**Members Present:** Laura Barnes, Kelly Bearden, Richard Chapman, Stacy Ferreira, Mike Frey, Steven Gomez, Chris Gonzales, Greg Gutierrez, Nick Hill, Teresa Hitchcock, Brian Holt, Karen King, Dean McGee, Anita Martin, Randy Martin, John Means, Brenda Mendivel, Clare Pagnini, Alissa Reed, Norma Rojas-Mora, John Spaulding, Rick Schowengerdt, Shelly Tarver, Jeremy Tobias, and Todd Yopez.

**Members Absent:** Leo Bautista, Ian Journey, Greg Knittel, and Jay Tamsi.

**Staff Present:** Marsha Manos, Karen Briefer, Michael Saltz, Candy Cline-Gettman, Jeremy Shumaker, Danette Williams, Anne Meert, and Elaine Basham.

**Guests Present:** Karine Kanikkeberg, Dan Ramirez, Martha Guerra, Juan Rocha, Jim Keene, Brian Miller, Quirino Banuelos, Jodi Loeffler, Joe Cantu, Yvette Quevedo, Victoria Stockman, John Morales, and Gary Baudette.

---

This virtual meeting was called to order at 7:04 a.m. by Alissa Reed via Microsoft TEAMS.

**INTRODUCTIONS**

Marsha Manos did a roll call of members. Staff and guests introduced themselves.

**PUBLIC COMMENTS**

There were no public comments.

**PRESENTATIONS**

- Kern High School District – Brian Miller

**CONSENT AGENDA**

John Means made the motion to approve the following consent agenda items:

- Approval of the October 6, 2021, Meeting Minutes.
- Approval of the Special Session November 3, 2021, Meeting Minutes
- Approval of the Special Session December 2, 2021, Meeting Minutes
- Approval of the Proposed Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2022
- Authorization to Issue Request For Refunding For Workforce Innovation And Opportunity Act Adult, Dislocated Worker, Farmworker And Combined Programs For Program Year 2022-23
- Authorization To Issue Request For Refunding For Current Workforce Innovation And Opportunity Act Youth Programs and Issue a Request for Proposals for Additional Youth Programs For Program Year 2022-23

John Spaulding seconded the motion. Marsha Manos polled the members for their votes. All ayes. The motion carried.

**ELECTION OF WORKFORCE DEVELOPMENT BOARD OFFICERS**

Elaine Basham informed the Board that the WDB Bylaws provide for the election of one Chairperson and one Vice-Chairperson by the members of your Board. These officers

serve a one-year term, may serve consecutive terms and shall be Business representatives.

The Chairperson and Vice-Chairperson serve as members of the Executive Committee. The WDB Bylaws calls for Board Members to attend a minimum of three-quarters of all Local Board meetings and a minimum of three-quarters of all committee meetings to which they are assigned. Elaine also mentioned that the time commitment may also increase if officers serve on additional Standing Committees. Alissa Reed is the current Board Chairperson, and Leo Bautista is the Vice-Chairperson and they both have expressed interest in continuing to serve as officers for 2022. GK recommended to the Chair that the nominations be voted on separately. Todd Yepez made a motion to nominate Alissa Reed as the Chair of the Workforce Development Board for the year 2022. Nick Hill seconded the motion. Marsha Manos polled the members for their votes. All ayes. The motion carried. Todd Yepez made a motion to nominate Leo Bautista as the Vice-Chair of the Workforce Development Board. Teresa Hitchcock seconded the motion. Marsha Manos polled the members for their votes. All ayes. The motion carried.

#### **WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION**

Elaine Basham informed the Board that on December 1, 2021, the Youth Committee discussed the resignation of Mr. Jim Elrod, who was replaced by Mr. Brian Holt on the WDB, and indicated it prefers to keep a Labor member on its committee. Elaine also said that Education member Mr. Michael Vogenthaler resigned from the WDB and the YC; however, due to a canceled meeting, the YC had not been informed of the resignation until its December 1, 2021 meeting. They were notified that the WDB elected not to replace Mr. Vogenthaler on the Board and they discussed the resignation and felt that they retain sufficient education and training representation within the current committee membership and elected not to solicit an Education nomination. The YC also discussed the desire for student representation and noted that the COVID-19 Pandemic had seriously impeded sufficient provider/student interaction to make an informed selection of nominees. The Board Liaison will send application/nomination forms to the YC members, and they will review any applicants at their next meeting. Elaine reminded the Board that as a requirement per WIOA standing committees of the Local Board must include two non-WDB members.

Ms. Victoria Stockman, the HR Manager for Driltek, Inc. was nominated to the Executive Committee at its December 9, 2021 meeting for non-WDB Business membership. Ms. Arleana Waller, Founder and CEO of The Frink Firm, was nominated to the PBS committee to serve as a non-WDB Business member at their November 9, 2021.

Elaine also informed the Board that Mr. Joseph Sumlin has resigned the WDB. The Kern, Inyo and Mono Counties Central Labor Council has nominated Mr. John Morales to replace Mr. Sumlin. The resignation and nomination were presented to the Executive Committee for action at its December 9, 2021 meeting. Ms. Diane McClanahan will be retiring effective December 31, 2021. DOR is nominating her replacement Manager Ms. Priscilla Varela, and her nomination form is forthcoming. The Executive Committee did not act on this resignation and nomination which were received after their Agenda was posted for the public.

Elaine made the recommendation to the Board to appoint Ms. Waller to the PBS Committee as a non-WDB Business member, appoint Ms. Stockman to the Executive Committee as a non-WDB Business member, accept the resignation of Labor member Mr. Sumlin, and appoint Mr. Morales to fill that vacancy and recommend to the BOS to do the same. In addition, it is recommended that your Board accept the resignation of DOR One-Stop Partner agency member Ms. McClanahan, appoint Ms. Varela to fill that vacancy, and recommend the BOS take the same actions. John Spaulding made a motion to accept the recommendation. Brenda Mendivel seconded the motion. Marsha Manos polled the members for their votes. All ayes. The motion carried.

**REQUEST FOR APPROVAL TO ISSUE REQUEST FOR PROPOSALS FOR THIRD-PARTY HUMAN RESOURCES, EMPLOYER OF RECORD, AND PAYROLL SERVICES FOR SUBSIDIZED WORK COMPONENTS OF PROGRAMS FUNDED UNDER THE WORKFORCE INNOVATION & OPPORTUNITY ACT AND OTHER GRANTS, AND EXTEND CURRENT AGREEMENTS WITH THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES (FCCC) THROUGH JUNE 30, 2023**

Karen Briefer informed the Board that on February 16, 2021, Employers' Training Resource issued a Request for Proposals seeking a provider of third-party Human Resources and Payroll Services to serve as the Employer of Record for participants enrolled in various upcoming training programs including a subsidized work component. Karen said that only one proposal was received and ETR has been utilizing the Foundation for California Community Colleges' Career Catalyst services under a Sole Source justification since that time. The Sole Source procurement will expire on June 30, 2022, and to ensure continuity of service ETR is requesting permission to issue an RFP to select one or more providers of third-party Human Resources, Employer of Record and Payroll Services for participants enrolled in programs with a subsidized work component, to run from July 1, 2022, through June 30, 2026, as well as to extend current contracts with FCCC for Career Catalyst services through June 30, 2023. Karen said that extending our current agreements with FCCC will allow us to avoid disruptions if procurement takes longer than expected. Karen King made a motion to accept staff's recommendation to approve ETR's request to issue a Request for Proposals for third party Human Resources, Employer of Record, and Payroll Service providers for a term of July 1, 2022, through June 30, 2026, and to approve ETR's request to extend current contracts with the Foundation for California Community Colleges for the same services through June 30, 2023. Brenda Mendivel seconded the motion. Marsha Manos polled the members for their votes. All ayes. The motion carried.

**CERTIFICATION OF THE COMPREHENSIVE, AFFILIATE AND SPECIALIZED AJCCS UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT**

Michael Saltz informed the Board the AJCC certification process was completed on time by the Ad Hoc Committee consisting of Alissa Reed, Leo Bautista, and John Spaulding. The AJCC Certification Matrix Baseline Criteria and the AJCC Certification Indicator Assessments for all of the comprehensive, affiliate and specialized AJCC One-Stop Centers were submitted to the Regional Advisor by the deadline on November 1, 2021.

## **GRANTS UPDATE**

Jeremy Shumaker provided the Board with a grants update noting the following:

### **WIOA Additional Assistance Grant – Library Workforce Partnership Initiative**

The grant is for \$20,000, and the term is November 1, 2021, to June 30, 2022.

### **U.S. Economic Development Administration’s American Rescue Plan – Good Jobs Challenge Grant**

ETR will partner with several other Local Workforce Development Areas in our Regional Planning Unit to apply for the Good Jobs Challenge Grant. Awards range from one million to twenty-five million dollars. Documents will be submitted in January 2022.

### **Microbusiness COVID-19 Relief Grant Program**

The California Office of the Small Business Advocate is making funds available to California county governments to administer the California Microbusiness COVID-19 Relief Grant Program. Approximately fifty million dollars in one-time grant funding will be distributed in grants of \$2,500 to eligible microbusinesses. Kern County is eligible to apply for \$1,152,387 to serve 369 microbusinesses. All funds must be disbursed by November 30, 2022.

## **NOTIFICATION OF OPPORTUNITY TO ATTEND CALIFORNIA WORKFORCE ASSOCIATION’S ANNUAL YOUTH SYMPOSIUM**

Jeremy Shumaker informed the Board that the California Workforce Association’s annual Youth Symposium is being held virtually from 8:00 am to 12:00 pm on February 8-10, 2022. The theme for this year’s symposium is “Future Proof”. The cost for non-youth to attend the conference is \$299.00 per ticket.

## **BUDGET UPDATE**

Jeremy Shumaker provided the Board with a budget update. Jeremy mentioned that ETR is about 46% spent of the budgeted dollars. The OJT’s and ITA’s are at 70% spent. Jeremy stated that at the beginning of the year ETR will be working on budget transfers due to client demand.

## **LEGISLATIVE UPDATE**

Elaine Basham provided the Board with a legislative update.

## **DIRECTOR’S REPORT**

Teresa Hitchcock informed the Board that ETR is working on an internship program with KHSD ROC. ETR is working with the Planning and Community Development Department on a Department of Energy Youth Grant. ETR is still working on the MC3 core training beginning in January and the class is over-enrolled at this time. ETR is also expanding services in Delano and we are in the process of negotiating a lease at a new location.

Danette Williams presented the Board with her yearend report. Marsha Manos played the EPIC commercial for the Board members. Teresa provided the members a brief overview of the activities the one-stop operator has been participating in.



**BOARD MEMBER COMMENTS**

Kelly Bearden gave the members a brief overview of what is going on with small businesses. Kelly stated that staffing shortages continue to be a challenge for small businesses. Kelly also said that the supply chain continues to be an issue. Kelly said that employers can still apply for the employee retention tax credit.

**MISCELLANEOUS FILINGS**

The Board had the opportunity to review the following miscellaneous filings included in the agenda:

- Status of Subgrantee Monitoring Reports
- Status of Subgrantee Audit
- Draft Program and Business Services Committee November 18, 2021, Meeting Minutes
- Draft Youth Committee December 1, 2021, Meeting Minutes
- Kern, Inyo and Mono Workforce Development Board and Committee's Attendance Reports

As there was no further business the meeting adjourned at 10:05 a.m.

# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## **WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION**

Dear Board Member:

On February 8, 2022, the Kern County Board of Supervisors (BOS) accepted Mr. Sumlin's resignation and appointed Mr. Morales as a Labor member to the Workforce Development Board (WDB) and accepted Ms. McClanahan's resignation and appointed Ms. Varela as the Department of Rehabilitation One-Stop Partner agency member to the WDB.

As you know, when a WDB member resigns, their replacement is not automatically assigned to any committee(s). Ms. McClanahan served on the Program and Business Services (PBS) and Youth Committees. Due to the timing of the BOS action, staff did not initiate a discussion about possibly replacing Ms. McClanahan with the committees but will do so at their respective meetings in Quarter Two.

In December 2021, the Youth Committee (YC) discussed the resignation of its Labor member and indicated it preferred to keep a Labor member on its committee, requesting a replacement nominee be presented at its February 16, 2022 meeting. Labor recommended that Mr. Holt be added to the YC to replace Mr. Elrod. At its February meeting, the YC accepted this nomination, and the Executive Committee recommends that the WDB appoints Mr. Holt to serve as a Labor member on the YC.

### **Business**

On December 16, 2021, Business member Mike Frey submitted his resignation from the WDB. Mr. Frey has served on the WDB since June 2020, and we thank him for his service.

On January 13, 2022, Business member Ian Journey submitted his resignation from the WDB and the YC. Mr. Journey has served on the WDB since February 2013, and we thank him for his service. This resignation from the YC will reduce the Business membership of that committee from three of eleven to two of ten members. Once the WDB and the BOS act on this resignation, staff will initiate a discussion about the possibility of replacing Mr. Journey to the YC at its meetings on May 18, 2022.

## Labor

WDB Labor member Rick Schowengerdt has submitted his resignation due to his retirement. Mr. Schowengerdt has served on the board since October 2020, and we thank him for his service. The Kern, Inyo and Mono Counties Central Labor Council has nominated Mr. John Adams to replace Mr. Schowengerdt. Mr. Adams is the District Representative of Operating Engineers Local 12 and has served twelve years in labor representation. If appointed, his term end date would be June 30, 2022, to fulfill the remainder of Mr. Schowengerdt's term. At that time, he would be presented to the WDB for reappointment with a term end date of June 30, 2025.

## Reappointments

The WDB and the BOS use staggered terms for members of the WDB and its standing committees with one-half of the members appointed every eighteen months. The terms of some WDB and Committee members expire on June 30, 2022. Staff will contact these members next month to determine their interest in continuing to serve on the board and/or committees. Members may want to consider the time commitment required to serve on multiple committees. Per the WDB Bylaws, Board Members shall be required to attend a minimum of three quarters (75%) of all Local Board meetings and a minimum of three quarters (75%) of all committee meetings to which they are assigned, and non-WDB members shall be required to attend a minimum of three quarters (75%) of all committee meetings to which they are assigned during the year to maintain Membership in Good Standing.

## Composition

As you know, the WIOA requires a Business majority, a Labor minimum of 15%, and total Workforce Representatives (which includes Labor) of 20%. Prior to these resignations, the WDB size was 31: Business at 54.8%, Labor at 19.4%, and Labor plus other Workforce Representatives 25.8%. With the actions above the WDB size will be 29: Business at 51.7%, Labor at 20.7%, and Labor plus other Workforce Representatives 27.6%.

Therefore, IT IS RECOMMENDED that your Board accept the Executive Committee's recommendation to authorize its Chair to appoint Mr. Holt to the YC. In addition, IT IS RECOMMENDED that your Board recommend to the BOS that it: (1) accepts the resignations of Mr. Frey and Mr. Journey, requesting that the vacancies not be posted, per the WDB Bylaws; and (2) accepts the resignation of Labor member Mr. Schowengerdt and appoints Mr. Adams to fill that vacancy.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:eb



# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

**REQUEST FOR APPROVAL TO EXTEND PROCUREMENT OF THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES TO PROVIDE CAREER CATALYST THIRD-PARTY HUMAN RESOURCES AND PAYROLL SERVICES, INCLUDING ACTING AS EMPLOYER OF RECORD, FOR PARTICIPANTS ENROLLED IN SUBSIDIZED WORK EXPERIENCE UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT AND/OR OTHER FUNDING STREAMS THROUGH JUNE 30, 2023 AND AUTHORIZE USE OF A REQUEST FOR PROPOSALS TO PROCURE ONE OR MORE PROVIDERS OF THESE THIRD-PARTY SERVICES FOR A MULTI-YEAR TERM FROM JULY 1, 2023 THROUGH JUNE 30, 2027**

Dear Board Member:

On February 16, 2021, Employers' Training Resource (ETR) issued a Request for Proposals (RFP) for third-party human resources and payroll services, including the ability to act as Employer of Record, for participants enrolled in various forms of subsidized work experience under the Workforce Innovation and Opportunity Act (WIOA), and/or other available funding streams, through the fiscal year ending June 30, 2022. The Foundation for California Community Colleges (FCCC) was the only applicant and had successfully provided these services to ETR in the past, through their Career Catalyst program. ETR has subsequently contracted with FCCC to provide Career Catalyst services for several projects and is currently engaging FCCC to provide these services to manage to administer the subsidized work component of six Transitional Jobs programs. These programs were scheduled to run for 15 months, inclusive of a three-month ramp-up period, beginning January 1, 2022, and ending March 31, 2023.

ETR is requesting your Board's approval to extend the term of the original procurement from June 30, 2022, to June 30, 2023, to allow for uninterrupted service through the end of the Transitional Jobs programs as well as to align the end date with the close of the 2022-23 fiscal year.

ETR is also requesting your Board's authorization to issue a Request for Proposals (RFP) to procure one or more providers of these third-party services for a multi-year term from July 1, 2023, through June 30, 2027, to reduce the need for additional annual procurements. Multiple providers of these services are not a necessity but would give us the ability to engage an alternate in case the primary provider is unable to take on a particular project.

Therefore, IT IS RECOMMENDED, that your Board approve our request to extend the procurement of the Foundation for California Community Colleges Career Catalyst Services through June 30, 2023, and authorize ETR to conduct procurement for one or more third-party human resource, payroll and employer of record services from July 1, 2023, through June 30, 2027.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:kb

# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## **U.S. ECONOMIC DEVELOPMENT ADMINISTRATION'S AMERICAN RESCUE PLAN - GOOD JOBS CHALLENGE GRANT**

Dear Board Member:

On February 11, 2022, Employers' Training Resource (ETR), in partnership with other workforce development boards and members of the Regional Planning Unit, including the counties of Kern, Inyo, Mono, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare, applied for the U.S. Economic Development Administration (EDA) - American Rescue Plan's - Good Jobs Challenge Grant. Stanislaus County Workforce Development will be the administrator of the Good Jobs Challenge Grant.

The grant application is seeking 13.5 million dollars through three phases of funding, including, System Development, Program Design and Program Implementation. The first phase of the funding will establish and develop a regional workforce system comprised of multiple sector partnerships, including workforce, education, industry, economic development and organized labor. The second phase of the funding will be for sectorial partnerships to identify the skills needed by industry and workers, develop the skills training curriculum and materials, and secure the technical expertise needed to train workers with the skills needed by businesses. The third phase of funding is to deliver workforce training and wrap-around services that place workers into quality jobs through a new or expanded sectorial partnership.

The purpose of the Good Jobs Challenge grant is to help get Americans back to work by investing in developing and strengthening regional workforce training systems that support sectoral partnerships, designing sectoring partnerships, and implementing sectoral partnerships that lead to quality jobs. The focus in the Regional grant application is to expand the pipeline of health care workers to increase the number of RNs by 500 and an additional 2,225 other health care workers over five years. This includes moving existing workers to higher quality positions with new workers filling resulting vacancies, creating a wider, more accessible pipeline to quality jobs in the health care sector through the Central Valley.



The EDA received 509 applications from across the United States for the \$500 million Good Jobs Challenge to support workforce training that connects Americans with good-paying jobs and removes traditional barriers to success like childcare and transportation.

ETR will continue to update your Board on the status of the Good Jobs Challenge Grant and provide more specifics when additional information is forthcoming.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:ms



# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo, and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## GRANTS UPDATE

Dear Board Member:

The following information is provided to update your Board on several grants involving Employers' Training Resource (ETR). Some have been awarded to ETR, some have been modified or extended, and others are pending decisions from the funding sources. These include both Workforce Innovation and Opportunity Act (WIOA) and non-WIOA funded grants.

### WIOA Additional Assistance Grant – Library Workforce Partnership Initiative **FUNDED**

The Library Workforce Partnership Initiative is an opportunity for our Kern, Inyo, and Mono Counties Workforce Development Area to partner with our local library to support and enhance employment and re-employment, especially as California fights to recover from the effects of the COVID-19 pandemic. With this funding, ETR will work with the library to build staff awareness and knowledge to promote employment, career development and skill-building for job seekers. The partners will convene bi-monthly for updates, to collaborate and to share resources. The grant is for \$20,000, and the term is November 1, 2021 to June 30, 2022.

### Microbusiness COVID-19 Relief Grant Program **FUNDED**

The California Office of the Small Business Advocate (CalOSBA) has made funds available to California county governments to administer the California Microbusiness COVID-19 Relief Grant Program. Approximately fifty million dollars in one-time grant funding is being distributed in grants of \$2,500 to eligible microbusinesses that have been impacted by COVID-19 and its associated health and safety restrictions. ETR has developed and implemented an outreach and marketing plan to identify and engage eligible microbusinesses that face systemic barriers to access capital, including but not limited to, businesses owned by women, minorities, veterans, individuals without documentation, individuals with limited English proficiency, and business owners located in low-wealth and

rural communities. Partners include Kern Economic Development Foundation, California State University Bakersfield - Small Business Development Center, Kern Women's Business Center and Community Action Partnership of Kern. Kern County's award is \$1,152,387 to serve 369 micro-businesses, and all funds must be disbursed by November 30, 2022.

WIOA 25% Additional Assistance Grant – Better Bakersfield and Boundless Kern Regional Action for Economic Prosperity Project **FUNDED**

ETR applied for additional funding to continue the Better Bakersfield and Boundless Kern (B3K) collaborative effort with partners the Kern Community Foundation, Kern Economic Development Corporation, and the Brookings Institute. The purpose of this effort is to combine the regional insight and institutional knowledge of community organizations and local government with the research capacity of an outside professional group. The goal of the research is to create a comprehensive market assessment of the region; an all-encompassing accounting of where the region excels economically and where it falls short. From there, collaboration with local industry leaders and professionals would formulate a roadmap to a larger, more diversified, inclusive economy. On March 15, 2022, ETR was notified of the \$286,000 award for the period January 1, 2022 through December 31, 2022. Initially, ETR received \$700,000 for the project which ended May 31, 2021. However, COVID and other delays necessitated ETR to apply for additional funding and time to complete the project tasks.

WIOA 25% Dislocated Worker Additional Assistance Grant - Ridgecrest Earthquake Disaster and COVID-19 Project **EXTENDED**

In response to the COVID-19 pandemic, ETR submitted a modification to the WIOA 25% Dislocated Worker Additional Assistance Grant - Ridgecrest Earthquake Disaster Project which was awarded in November 2019. The geographic service area of the grant includes all of East Kern County, and funding can be used for dislocated and long-term unemployed workers that have been displaced as a result of the COVID-19 pandemic and/or the Ridgecrest earthquakes. The original modification extended the grant to December 31, 2021; however, the State has agreed to extend the grant through April 30, 2022.

We will continue to keep your Board informed of additional funding opportunities and updates.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:am



# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## WORKFORCE INNOVATION AND OPPORTUNITY ACT FINAL PERFORMANCE RESULTS FOR PROGRAM YEAR 2020

Dear Board Member:

Under the Workforce Innovation and Opportunity Act (WIOA), the State is required to assess performance outcomes at the end of each program year (PY). Yearly data from the Local Areas' annual reports will be examined using the Statistical Adjustment Model (SAM) to determine if negotiated performance goals were achieved. A Local Area's performance outcome is essential in determining its continued designation and whether sanctions should be applied for nonperformance.

Recently, the California Workforce Development Board published its Annual Report "Results Achieved Under the Workforce Innovation and Opportunity Act (WIOA)" for Program Year 2020. The 97 page report, which can be found at [cwdb.ca.gov](http://cwdb.ca.gov), includes each Local Area's performance results as well as the number of participants served and exited. Attached from the State's report are the Definitions and Cohort Periods table and the page representing the Kern, Inyo, and Mono Consortium. Of our 15 local measures, we exceeded 12 while not meeting one Dislocated Worker goal and two Youth goals.

The table below compares our PY 2020 negotiated goals with our PY 2020 performance as well as a comparison with our PY 2019 performance.

WIOA PROGRAMS	2020 Negotiated Performance Goal	2020 Actual Performance Level	2019 Actual Performance Level
<b>ADULT</b>			
Employment Rate 2 <sup>nd</sup> Quarter After Exit	73.2%	75.4%	80.2%
Employment Rate 4 <sup>th</sup> Quarter After Exit	66.0%	68.8%	78.0%
Median Earnings 2 <sup>nd</sup> Quarter After Exit	\$6,000	\$7,749	\$6,438
Credential Attainment Within One Year After Exit	60.0%	79.0%	69.5%
Measurable Skills Gains	50.0%	80.2%	70.4%
<b>DISLOCATED WORKER</b>			
Employment Rate 2 <sup>nd</sup> Quarter After Exit	76.0%	74.1%	81.9%
Employment Rate 4 <sup>th</sup> Quarter After Exit	72.5%	75.1%	76.9%
Median Earnings 2 <sup>nd</sup> Quarter After Exit	\$7,300	\$7,816	\$7,655
Credential Attainment Within One Year After Exit	60.0%	81.0%	71.7%

TERESA HITCHCOCK, ASSISTANT COUNTY ADMINISTRATIVE OFFICER  
1600 E. BELLE TERRACE, BAKERSFIELD, CA 93307 OFFICE: 661.336.6893 FAX: 661.336.6858 INTERNET: [www.etronline.com](http://www.etronline.com)  
*A proud partner of America's Job Center of California*

Measurable Skills Gains	45.0%	66.0%	47.9%
<b>WIOA PROGRAMS</b>	<b>2020 Negotiated Performance Goal</b>	<b>2020 Actual Performance Level</b>	<b>2019 Actual Performance Level</b>
<b>YOUTH</b>			
Employment/Placement in Education or Training Rate 2 <sup>nd</sup> Quarter After Exit	71.0%	60.9%	66.6%
Employment/Placement in Education or Training Rate 4 <sup>th</sup> Quarter After Exit	71.0%	57.2%	71.5%
Median Earnings 2 <sup>nd</sup> Quarter After Exit	\$3,800	\$4,860	\$3,794
Credential Attainment Within One Year After Exit	60.0%	68.1%	80.0%
Measurable Skills Gains	56.4%	63.7%	60.6%

For PY 2020, the State did not meet its negotiated goals for seven measures: the six employment rate measures (Adult, Dislocated Worker and Youth 2<sup>nd</sup> Quarter After Exit and 4<sup>th</sup> Quarter After Exit) and the Youth Credential Attainment Rate.

<b>WIOA Measure</b>	<b>CA Negotiated Goal</b>	<b>CA Performance</b>
Adult Employment Rate 2 <sup>nd</sup> Quarter	67.0%	60.9%
Adult Employment Rate 4 <sup>th</sup> Quarter	66.0%	60.3%
Dislocated Worker Employment Rate 2 <sup>nd</sup> Quarter	71.9%	63.0%
Dislocated Worker Employment Rate 4 <sup>th</sup> Quarter	72.5%	66.5%
Youth Employment/Education/Training Rate 2 <sup>nd</sup> Quarter	71.0%	66.0%
Youth Employment/Education/Training Rate 4 <sup>th</sup> Quarter	71.0%	64.0%
Youth Credential Attainment Rate	60.0%	59.8%

The table below shows the number of WIOA clients served by California's 45 Local Areas combined and the numbers served by our Local Area only for Program Years 2018, 2019 and 2020.

<b>NUMBER OF PARTICIPANTS SERVED (Provided Career Services)</b>						
	<b>California PY 2018</b>	<b>California PY 2019</b>	<b>California PY 2020</b>	<b>Kern, Inyo, Mono PY 2018</b>	<b>Kern, Inyo, Mono PY 2019</b>	<b>Kern, Inyo, Mono PY 2020</b>
Adults	50,251	44,110	33,949	1,181	1,124	787
Dislocated Workers	24,117	25,713	24,590	412	409	398
Youth	17,543	17,210	14,075	603	584	339

We are pleased to share this information with your Board as it validates the successes and struggles of the workforce development system in serving job seekers and employers.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:am  
Attachments



## PY 2020 WIOA Statewide Performance Tables

### Definitions and Cohort Periods

The following table provides a definition, and identifies the cohort periods for the various table headers. While some data elements may differ between programs, the cohort periods identified in this chart apply to all applicable headers.

Performance Measurement	Definition	Cohort Period
Participants Served	Number of participants served during the period.	7/1/2020 – 6/30/2021
Participants Exited	Number of participants exited during the period.	4/1/2020 – 3/31/2021
Funds Expended	Total amount expended on participants during the period.	7/1/2020 – 6/30/2021
Cost per Participant Served	Funds expended divided by count of participants served during the period.	7/1/2020 – 6/30/2021
Percent Training Related Employment	Percentage of participant who received training services who were in training related employment during the second quarter after exit.	7/1/2019 – 6/30/2020
Percent Enrolled in More than One WIOA Core Program	Percentage of participants who received serviced under more than one WIOA core program.	7/1/2020 – 6/30/2021
Percent Administrative Funds Expended	The percentage of total federal funds expended on administration of the program.	7/1/2020 – 6/30/2021
Employment Rate (Q2)	The percentage of participants who are in unsubsidized employment during the second quarter after program exit.	7/1/2019 – 6/30/2020
Employment Rate (Q4)	The percentage of participants who are in unsubsidized employment during the fourth quarter after program exit.	1/1/2019 – 12/31/19
Youth Employment/Education/Training Rate (Q2)	The percentage of participants who are in unsubsidized employment and/or education during the second quarter after program exit.	7/1/2019 – 6/30/2020
Youth Employment/Education/Training Rate (Q4)	The percentage of participants who are in unsubsidized employment and/or education during the fourth quarter after program exit.	1/1/2019 – 12/31/2019
Median Earnings	The median earnings of program participants who are in unsubsidized employment during the second quarter after program exit.	7/1/2019 – 6/30/2020

Performance Measurement	Definition	Cohort Period
Credential Rate	The number of participants enrolled in an education or training program (excluding On-the-Job Training or customized training) who attain a recognized postsecondary credential or a secondary school diploma or its recognized equivalent, during participation or within one year of program exit.	1/1/2019 – 12/31/2019
Measurable Skill Gains	Number of program participants who, during the program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains based on attainment of at least one of the types of gains.	7/1/2020 – 6/30/2021
Employer Service	Total number of establishments, as defined by the Bureau of Labor Statistics (BLS) Quarter Census of Earnings and Wages program, that received a service, or if it an ongoing activity, are continuing to receive a service or other assistance during the reporting period.	7/1/2020 – 6/30/2021
Retention with the Same Employer in the 2 <sup>nd</sup> and 4 <sup>th</sup> Quarters after Exit Rate	The percentage of participants employed in the 2 <sup>nd</sup> quarter after exit who have the same employer in the 2 <sup>nd</sup> quarter and 4 <sup>th</sup> quarter after exit.	1/1/2019 – 12/31/2019
Repeat Business Customers Rate	The percentage of employers who have used qualifying core program services in the current PY, and had received services in any of the three preceding PYs.	7/1/2020 – 6/30/2021

### Resources

For more information on California's performance guidance, please see Workforce Services Directive (WSD) [19-03, Performance Guidance](#).

For more information on statewide and local performance negotiations and goals, please see [WSD19-11, State Level Performance Goals and Local Area Negotiations](#) and Workforce Services Information Notice [20-15, Local Area Negotiated Performance Goals PY 20 and 21](#).



## Kern/Inyo/Mono Consortium

### Title I Adult

Service Type	Participants Served	Participants Exited	Percent Training-Related Employment	Percent Enrolled in More than One Core Program
Career Services	787	523	N/A	N/A
Training Services	670	454	N/A	N/A
Total Statewide	787	523	1.1%	38.0%

Performance	Employment Rate (Q2)	Employment Rate (Q4)	Median Earnings	Credential Rate	Measurable Skill Gains
Negotiated Target	73.2%	66.0%	\$6,000	60.0%	50.0%
Total Statewide	75.4%	68.8%	\$7,749	79.0%	80.2%

### Title I Dislocated Worker

Service Type	Participants Served	Participants Exited	Percent Training-Related Employment	Percent Enrolled in More than One Core Program
Career Services	398	232	N/A	N/A
Training Services	288	159	N/A	N/A
Total Statewide	398	232	0.0%	61.1%

Performance	Employment Rate (Q2)	Employment Rate (Q4)	Median Earnings	Credential Rate	Measurable Skill Gains
Negotiated Target	76.0%	72.5%	\$7,300	60.0%	45.0%
Total Statewide	74.1%	75.1%	\$7,816	81.0%	66.0%

### Title I Youth

Service Type	Participants Served	Participants Exited	Percent Training-Related Employment	Percent Enrolled in More than One Core Program
Career Services	339	191	N/A	N/A
Training Services	118	57	N/A	N/A
Total Statewide	339	191	8.4%	31.3%

Performance	Youth Employment / Education / Training Rate (Q2)	Youth Employment / Education / Training Rate (Q4)	Median Earnings	Credential Rate	Measurable Skill Gains
Negotiated Target	71.0%	71.0%	\$3,800	60.0%	56.4%
Total Statewide	60.9%	57.2%	\$4,860	68.1%	63.7%



# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## STATUS OF SUBGRANTEE MONITORING REPORTS

Dear Board Member:

The following reports have recently been completed and are being filed with your Board.

Monitoring reports with findings:

**Kern Community College District (KCCD)** (12/7/21) Fiscal Report. Finding was: Operator Expense Reports (OER) were not submitted on/before the 10<sup>th</sup> of each month.

In response, KCCD reinstituted dedicated staff responsible for report preparation and will ensure that the OERs are submitted no later than the 10<sup>th</sup> of each month. The finding is closed.

**West Kern Adult Education Network (WKAEN)** (1/4/22) Fiscal Report. Findings were: Operator Expense Reports (OER) were not submitted on/before the 10<sup>th</sup> of each month; disallowed items were provided as supportive service materials; and WKAEN did not have a written procurement policy.

In response, WKAEN has reviewed and amended procedures to enable OERs to be submitted by the 10<sup>th</sup> of each month; WKAEN will no longer provide the unallowable items and credited ETR the amount of the disallowed costs; and WKAEN drafted and provided a procurement policy. These findings are closed.

Copies of these reports are on file and available for review by Board Members.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:sw

# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo, and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## STATUS OF SUBGRANTEE AUDITS

Dear Board Member:

Employers' Training Resource has received an audit from the following agency for which there were no findings related to Workforce Innovation and Opportunity Act programs.

### ENTITY NAME

### AUDIT PERIOD (Year Ended)

California State University, Bakersfield  
Kern Community College District  
Kern County Superintendent of Schools  
Mexican American Opportunity Foundation

June 30, 2020  
June 30, 2020  
June 30, 2020  
June 30, 2020

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH:brd

Kern, Inyo and Mono Counties  
Workforce Development Board/Committee  
Travel Budget for 2021-22  
(as of March 2022)

2021-22 Budget:	\$10,000
-----------------	----------

Expenses:

• Total Travel Expenses for 2021-22	\$ <u>0</u>
-------------------------------------	-------------

Balance Remaining	\$ <u>10,000</u>
-------------------	------------------

# EMPLOYERS' TRAINING RESOURCE

March 30, 2022

Kern, Inyo and Mono  
Workforce Development Board  
1600 E. Belle Terrace  
Bakersfield, CA 93307

## LEGISLATIVE UPDATE

Dear Board Member:

### Federal Fiscal Year 2022 Appropriation Legislation

The current federal Fiscal Year (FY) began October 1, 2021, and runs through September 30, 2022. Congress passed multiple Continuing Resolutions to keep the government functioning until appropriations legislation was passed. The consolidated federal FY 2022 Appropriations bill was passed and signed by the President the week of March 14th. Non-Defense Discretionary funding, which includes Workforce Innovation and Opportunity Act (WIOA), was increased 7% to \$730 billion; Defense spending increased by \$42 billion to \$742 billion; assistance funds for Ukraine were added, and no additional COVID funding was included.

The Local Program Year 2022-2023 (7/1/22-6/30/23) is mostly funded by federal FY 2022 funds. WIOA Formula Allocations increased by \$34 million:

- (a) Adult up \$8 million or 0.93%;
- (b) Dislocated Worker up \$14 million or 1.32%; and
- (c) Youth up \$12 million or 1.30%.

Additionally, the National Farmworker Jobs Program is up \$1.5 million or 1.60%. Wagner-Peyser Employment Services (i.e., Employment Development Department non-unemployment insurance) funds are up \$5.0 million or 0.75%. Pell Grants increased by \$400 to \$6,895 or 6.16%.

Formula WIOA allocations to States and Local Areas are affected by their economic conditions. The financial impact of the pandemic to other States and other California Local Areas makes any projection of Program Year 2022-2023 funds highly speculative at this point.



## Other Legislation Affecting Workforce Development

Other legislation news includes expanding Pell Grants to shorter-term training (i.e., programs that fall below 600 clock hours and 15 weeks in length) as amendments to the United States Innovation and Competition Act of 2021 (USICA) and America COMPETES Act of 2022 (COMPETES) are moving to House/Senate conferences (i.e., resolve differences). Expanding Pell Grant eligibility to shorter-term education and training programs will do so without requiring additional discretionary appropriations in the coming years as the cost would be offset by the existing Pell Grant surplus.

The Census affects apportionments to various programs, not just WIOA, and the 2020 Census has cost California one seat in the House. Some \$1.5 trillion in federal funding is allocated in conjunction with census counts each year. The Census Bureau reported to Congress this month the result of two analyses conducted by the Census Bureau that collected data through a sample survey of demographic records. The findings suggested the 2020 census missed Hispanic and Latinos at three times the rate as in 2010 (an undercount rate of roughly 5 percent, as opposed to 1.5 percent in 2010). In addition, the surveys found a significant undercount of children ages 0-4 which could affect federal aid in areas with a high population of children living in poverty.

We will continue to keep your Board updated on legislative matters.

Sincerely,



Teresa Hitchcock  
Assistant County Administrative Officer

TH: eb



December 10, 2020

Ms. Teresa Hitchcock Assistant County Administrative Officer  
Kern/Inyo/Mono Consortium  
1600 East Belle Terrace, 2nd Floor  
Bakersfield, CA 93307

Ms. Teresa Hitchcock

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) TRAINING EXPENDITURE  
REQUIREMENT AS OF JUNE 30, 2021 FOR PROGRAM YEAR (PY) 2019-20

Attached is an analysis of your Local Workforce Development Area (Local Area) training services expenditures for PY 19-20. Assembly Bill (AB) 1149 states that each Local Area must use, at a minimum, 30 percent of their Adult and Dislocated Worker formula funds to provide training services. Local Areas may apply supportive services and leveraged resources spent on training services toward meeting a portion of their minimum training expenditure requirement (an amount of up to 10 percent of their Adult and Dislocated Worker formula fund allocation). For more information refer to the WIOA Training Expenditure Requirement Directive (WSD18-10).

The enclosure reflects the current expenditure levels for training services within your Local Area for PY 19-20. The amounts shown are based on the report filed for the June 30, 2021, period.

If your Local Area has not met the 30 percent minimum training expenditure requirement, you are required to submit a corrective action plan to your Regional Advisor that provides reasons for not meeting the requirement and actions you will take to address the training expenditure deficiencies. The corrective action plan is due within 90 days of the date of this letter.

For financial reporting questions, please contact Maria McNamara at (916) 477-5285 or [maria.mcnamara@edd.ca.gov](mailto:maria.mcnamara@edd.ca.gov) in the Financial Management Unit. For questions relative to the program, please contact your Regional Advisor.

Sincerely,

Kimberlee Meyer  
Chief  
Central Office Workforce Services Division

Enclosure

cc: Yvette Quevedo, Regional Advisor  
Maria McNamara, Financial Management Unit

**WIOA TRAINING EXPENDITURE REQUIREMENTS  
PY 2019/20 ADULT AND DISLOCATED WORKER (DW) FORMULA FUNDS  
AS OF JUNE 30, 2021**

**KERN/INYO/MONO CONSORTIUM (KIM)**

PY 2019/20										
Grant Codes	Adult and DW Total Allocation	Minimum Training Exp Req	Actual Training Services Payments (V.4)	Supportive Services	Summary of Leveraged Resources	Leveraged Resources Supportive Services	10% of Adult and DW Possible Leverage	Total Amount Spent on Training	( <i>Shortfall</i> ) / Excess for 30% Training Requirement	Training Requirement 30%
200/201/202/499/500/501/502	\$10,026,929.00	\$3,008,078.70	\$2,954,922.99	\$0.00	\$903,303.63	\$0.00	\$1,002,692.90	\$3,858,226.62	\$850,147.92	38.48%



**KERN, INYO AND MONO  
WORKFORCE DEVELOPMENT BOARD  
YOUTH COMMITTEE  
DISCUSSION AND ACTION ITEMS  
FEBRUARY 16, 2022**

---

**Members Present:** Clare Pagnini, David Villarino, Jayme Stuart, Karine Kanikkeberg, Norma Rojas-Mora, Teresa Hitchcock, and Greg Terry.

**Members Absent:** Dale Countryman, and Todd Yepez.\*

**Staff Present:** Elaine Basham, Marsha Manos, Aaron Ellis, Sandra Gutierrez, Candy Gettman, Michelle Pando, Jeremy Shumaker, and Sarah Woodman.

**Guests Present:** Joe Cantu, and Joel Kammeraul.

The meeting was called to order at 3:03 p.m. by Norma Rojas-Mora virtually via Microsoft TEAMS.

\*Unexcused Absence

---

**INTRODUCTIONS**

Marsha Manos read the names of all members and they responded when their name was called. Staff and guests introduced themselves.

**PUBLIC COMMENTS**

There were no public comments.

**RESOLUTION AUTHORIZING THE YOUTH COMMITTEE TO CONDUCT REMOTE TELECONFERENCE MEETINGS**

Elaine Basham reminded the committee the Governor of California declared a state of emergency on March 4, 2020, due to the COVID-19 pandemic. Subsequently, local legislative bodies or state bodies were authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Elaine said that under State and Local code, if officials have imposed or recommended measures that promote social distancing related to COVID-19 prevention, the Board may adopt a resolution that extends the time during which meetings may continue to be conducted via teleconference and that the resolution must be addressed, and if still needed, be renewed every 30 days. Elaine recommended to the committee that they adopt the 30-day resolution from February 16, 2022 through March 17, 2022. Teresa Hitchcock made a motion to accept Elaine's recommendation to adopt the resolution. Greg Terry seconded the motion. Marsha Manos polled the committee for their vote. All of the committee members voted yes. The motion carried.

**APPROVAL OF THE DECEMBER 1, 2021, MEETING MINUTES**

Karine Kanikkeberg made a motion to approve the December 1, 2021, meeting minutes. Clare Pagnini seconded the motion. Marsha Manos polled the committee for their vote. All of the committee members voted yes. The motion carried.

**STANDING COMMITTEE COMPOSITION**

Elaine Basham reminded the Committee of Jim Elrod's resignation and noted that Brian Holt has replaced him on the Workforce Development Board and the PBS Committee. Elaine informed the committee that at their December 1, 2021 meeting this committee

indicated that it would prefer to keep a Labor member on the committee. Labor has recommended that Brian Holt be added to the Youth Committee to replace Jim Elrod. David Villarino made a motion to accept the recommendation to add Brian Holt to the committee. Teresa Hitchcock seconded the motion. Marsha Manos polled the committee for their vote. All of the committee members voted yes. The motion carried.

**UPDATE ON THE REQUEST FOR REFUNDING FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH PROGRAMS FOR PROGRAM YEAR 2022-23 AND ON THE REQUEST FOR PROPOSAL FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT ADDITIONAL YOUTH SERVICES**

Michelle Pando provided an update to the committee informing them that Employers' Training Resource had begun the RFR process and that she anticipated letters going out to current providers by March 1, 2022. Michelle also said that concerning the RFP she was in the process of working with management staff to determine how much funding will be utilized for additional services and if a specific sub-population of youth should be targeted.

**YOUTH AGENCY QUARTERLY PROJECTION UPDATE**

Michelle Pando informed the committee that one agency has not submitted its December OERs. Michelle said that it is a bit concerning that 50% of the year youth has only expended 18% for the youth service providers that were funded. Michelle said that although the letter was bleak looking at the enrollments through February this year she is hopeful for the end of the year.

**EPIC CENTER UPDATE**

Sandra Gutierrez gave a brief presentation of the activity at the EPIC center. Marsha Manos played the EPIC television commercial for the committee members.

**COMMITTEE MEMBERS COMMENTS**

Jayne Stuart informed the group that the Dream Center was participating in the urban mobility project through SPIN and encouraged all those that want to get involved to reach out to her for more information. David Villarino informed the group that FIELD was awarded \$2.4 million through CalTrans to hire forty young people and another \$1.3 million from CalFire for an additional forty young people for fire fuel reduction work in the Tehachapi area.

**MISCELLANEOUS FILINGS**

The Committee was provided with the Status of Youth Subgrantee Monitoring Report, the Youth Committee Attendance Report, and the Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2022.

As there was no further business, the meeting adjourned at 3:38 p.m.

**KERN, INYO AND MONO  
WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE  
DISCUSSION AND ACTION ITEMS  
MARCH 17, 2022**

---

Members Present: Alissa Reed, Leo Bautista, Teresa Hitchcock, Karen King, Brenda Mendivel, and John Spaulding.

Members Absent: Norma Rojas-Mora, Victoria Stockman, and Todd Yopez.

Staff Present: Marsha Manos, Elaine Basham, Anne Meert, Michael Saltz, and Jeremy Shumaker.

Guests Present: Lita SanPedro, and Gary Baudette.

The virtual meeting was called to order at 4:03 p.m. by Leo Bautista via Microsoft TEAMS.

\*UNEXCUSED ABSENCE

---

**INTRODUCTIONS**

Committee members, staff, and guests introduced themselves.

**PUBLIC COMMENTS**

There were no public comments.

**RESOLUTION AUTHORIZING THE WORKFORCE DEVELOPMENT BOARD'S EXECUTIVE COMMITTEE TO CONDUCT REMOTE TELECONFERENCE MEETINGS**

Elaine Basham presented to the Committee just cause as to the need to accept the resolution and continue to meet remotely. Karen King made a motion to accept the staff's recommendation to approve the resolution. Teresa Hitchcock seconded the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

**APPROVAL OF THE DECEMBER 9, 2021 MEETING MINUTES**

Teresa Hitchcock made a motion to approve December 9, 2021 meeting minutes. Karen King seconded the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

**APPROVAL OF THE PROPOSED AGENDA FOR THE MARCH 30, 2022, WORKFORCE DEVELOPMENT BOARD MEETING**

Jeremy Shumaker informed the committee that the March 30, 2022 WDB meeting was before them for approval. Teresa mentioned that there was a change to the presentation listed on the agenda and that KCCD would be presenting before the Board. Karen King made a motion to accept the proposed agenda with the

recommended change. Leo Bautista seconded the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

### **WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION**

Elaine Basham informed the Committee that with the most recent resignations of Business Members Mike Frey, Ian Journey, and Rick Schowengerdt the WDB size will be 29: Business at 51.7%, Labor at 20.7%, and Labor plus other Workforce Representatives 27.6%. Elaine also said that At its February meeting, the YC accepted this nomination and requests that your committee recommends to the Board that it appoints Mr. Holt to serve as a Labor member on the YC. Elaine recommended to the Committee that they recommend to the WDB: (1) authorize its Chair to appoint Mr. Holt to the YC; (2) accept the resignations of Mr. Frey and Mr. Journey; and (3) accept the resignation of Labor member Mr. Schowengerdt and appoint Mr. Adams to fill that vacancy. John Spaulding made a motion to accept staff's recommendation. Brenda Mendivel seconded the motion. Marsha Manos polled the members on their votes. All ayes. The motion carried.

### **RESUMPTION OF ON-SITE VISITS**

Anne Meert informed the committee that due to the COVID-19 pandemic, these site visits were suspended. The last on-site visit scheduled was to Bakersfield Adult School's Café 1600 Culinary Arts program. The visit was to occur on March 18, 2020, and was canceled due to the AJCC's closing on March 16, 2020. Now that things are returning closer to normal, we feel it is safe to resume the on-site visits and start with Café 1600. Café 1600 has not reopened but is expected to soon. ETR staff will coordinate the on-site visit date and time with Bakersfield Adult School staff and communicate it to Board and Committee members.

### **UPDATE ON THE REQUEST FOR REFUNDING FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT PROGRAMS FOR PROGRAM YEAR 2022-23**

Jeremy Shumaker informed the Committee that the RFR for 2022-23 were sent out the month prior and are due on March 31, 2022, by 4:00 p.m. Jeremy also said that the agencies will not be held to enrollment standards as a punitive measure and will be funded and the previous year's level. They must be in good standing and on the ETPL.

### **LEGISLATIVE UPDATE**

Elaine Basham informed the Committee that after multiple Continuing Resolutions, the **Federal Fiscal Year 2022 Appropriations** final (10/1/21-9/30/22) was passed. The last sticking points were resolved by: (a) Increasing Defense spending by \$42 billion to \$742 billion (non-Defense discretionary, which includes WIOA, was already increased 7% to \$730 billion); (b) Adding funds for Ukraine, and (c) Removing the Administration's request for additional COVID funds. Local Program Year 7/1/22-6/30/23 is mostly funded by Fed FY 2022.

WIOA FY 2022 Formula Allocations increased by \$34 million: (a) Adult up \$8 million or 0.93%; (b) DW \$14 million 1.32%; (c) Youth \$12 million 1.30%. MSFW \$1.5 million 1.60%. Wagner-Peyser Employment Services (i.e. EDD non-UI) \$5.0 million 0.75%. Pell Grant increased by \$400 to \$6,895 or 6.16%.

Other legislation news includes **expanding Pell Grants to shorter-term training** (i.e. programs that fall below 600 clock hours and 15 weeks in length) as amendments to: United States Innovation and Competition Act of 2021 (USICA) and America COMPETES Act of 2022 (COMPETES) are moving to House/Senate conference (i.e. resolve differences). Expanding Pell Grant eligibility to shorter-term education and training programs will do so without requiring additional discretionary appropriations in the coming years, as the cost would be offset by the existing Pell Grant surplus.

**Assorted economic news:** As China's COVID outbreak expands, whole cities and provinces are sealed off and key industries are closed. ...restricting the movement of tens of millions of residents that threaten to disrupt global supply chains (e.g. hitting circuit boards again for Apple, Intel and car manufacturers).

Kern County January 2022 UI rate 8.8% (up from a revised 7.5% in December 2021) possibly from holiday seasonal hiring ending.

The Census affects apportionments to various programs, not just WIOA, and the 2020 Census has cost California one seat in the House. Some \$1.5 trillion in federal funding is allocated in conjunction with census counts each year. The Census Bureau reported to Congress this month the result of two analyses conducted by the Census Bureau that collected data through a sample survey or demographic records. The findings suggested the 2020 census missed Hispanic and Latinos at three times the rate as in 2010 (an undercount rate of roughly 5 percent, as opposed to 1.5 percent in 2010).

### **DIRECTOR'S REPORT**

Teresa Hitchcock informed the Committee that ETR is still working with the Landlord on the Delano facility. Teresa also mentioned ETR is continuing to apply for new grants. Teresa then introduced John Spaulding to give a brief overview of the MC3 program. John said that 17 of the 19 students graduated the course and that 80% of those participants are now employed. John said that the second cohort will begin in May and they are confident that they will reach their goal of 21 participants.

Teresa introduce Gary Baudette who gave a brief One-Stop operator report. Gary mentioned that the overall rating for customer satisfaction at the AJCC was 9.78 out of 10.

### **COMMITTEE MEMBER COMMENTS**

Leo Bautista stated he was glad to hear of the positive outcomes and Alissa Reed agreed. Gary Baudette said that he will send out the report to the Members. There was further discussion on performance within the members.

### **MISCELLANEOUS FILINGS**

The Committee members received a copy of the following:

- Workforce Development Board and Committees Attendance Report,
- The Kern, Inyo, and Mono Workforce Development Board and Committees' Meeting Schedule Calendar Year 2022.

As there was no further business, the meeting was adjourned at 5:02 p.m.

Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2022					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/3/22	5/12/22	9/8/22	11/10/22
First	Last	PBS	PBS	PBS	PBS
Leo	Bautista	X			
Richard	Chapman	X			
Stacy	Ferreira	X			
Nick	Hill III	X			
Brian	Holt	X			
Teresa	Hitchcock	X			
Linda	Parker*	X			
Alissa	Reed	X			
Jeremy	Tobias	X			
Arleana	Waller*	X			
*Non-WDB					



Kern, Inyo & Mono Workforce Development Board PBS Committee Attendance 2021					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence					
		2/18/21	5/13/21	9/16/21	11/18/21
<b>First</b>	<b>Last</b>	<b>PBS</b>	<b>PBS</b>	<b>PBS</b>	<b>PBS</b>
Leo	Bautista	P	P	P	P
Richard	Chapman	P	P	P	A
Jim	Elrod	A	A	RESIGNED	
Stacy	Ferreira	P	P	A	A
Nick	Hill III		P	P	P
Brian	Holt				P
Teresa	Hitchcock	P	P	P	P
Diane	McClanahan	P	P	P	A
Linda	Parker*		A	P	A
Alissa	Reed	P	P	P	P
Jeremy	Tobias	P	P	P	P
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2022					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/16/22	5/18/22	9/14/22	11/30/22
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	A			
Teresa	Hitchcock	P			
Karine	Kanikkeberg*	P			
Clare	Pagnini	P			
Leticia	Perez	A			
Norma	Rojas-Mora	P			
Jayme	Stuart*	P			
Greg	Terry*	P			
David	Villarino*	P			
Todd	Yepez	A			
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2021					
P = Present		U=unexcused	X=Cancelled		
A = Excused Absence					
<b>Member</b>		2/24/2021 - cancelled	5/19/21	9/22/2021- cancelled	12/1/21
<b>First</b>	<b>Last</b>	<b>YC</b>	<b>YC</b>	<b>YC</b>	<b>YC</b>
Dale	Countryman*	X	P	X	P
Jim	Elrod	X	A	X	RESIGNED
Teresa	Hitchcock	X	P	X	P
Ian	Journey	X	P	X	U
Karine	Kanikkeberg*	X	P	X	P
Diane	McClanahan	X	P	X	A
Clare	Pagnini	X	P	X	P
Leticia	Perez	X	A	X	A
Norma	Rojas-Mora	X	P	X	P
Jayme	Stuart*	X	P	X	P
Greg	Terry*	X	P	X	A
David	Villarino*	X	P	X	P
Michael	Vogenthaler	X	A	X	RESIGNED
Todd	Yepez	X	P	X	P
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2022					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		3/17/22	6/2/22	10/6/22	12/1/22
<b>Member</b>					
<b>First</b>	<b>Last</b>				
Leo	Bautista	P			
Teresa	Hitchcock	P			
Karen	King	P			
Brenda	Mendivel	P			
Norma	Rojas-Mora	A			
Alissa	Reed	P			
John	Spaulding	P			
Victoria	Stockman*	A			
Todd	Yepez	A			
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2021								
P = Present	U=unexcused	X=Cancelled						
A = Excused Absence								
Member		2/11/21	3/4/21	4/20/21	5/27/21	6/24/21	9/30/21	12/9/21
First	Last	SPECIAL	EXEC	SPECIAL	EXEC	SPECIAL	EXEC	EXEC
Leo	Bautista	P	P	P	P	P	P	P
Teresa	Hitchcock	P	P	P	P	P	P	P
Karen	King	P	P	A	P	P	P	P
Brenda	Mendivel	A	P	P	P	P	P	P
Norma	Rojas-Mora	P	A	P	P	A	P	A
John	Spaulding	P	P	P	P	P	P	P
Alissa	Reed	P	P	P	P	P	P	A
Todd	Yepez	P	P	P	P	P	P	P



Kern, Inyo & Mono Workforce Development Board Attendance 2021							
P = Present		U=unexcused	X=Cancelled				
A = Excused Absence							
Member		3/17/21	6/9/21	10/6/21	11/3/21 Special Session	12/2/21 Special Session	12/15/21
First	Last	WDB	WDB	WDB	WDB	WDB	WDB
Laura	Barnes	P	P	P	P	P	P
Leo	Bautista	P	P	P	P	P	A
Kelly	Bearden	P	A	P		P	P
Richard	Chapman	P	P	P		P	P
Jim	Elrod	P	RESIGNED	RESIGNED	RESIGNED	RESIGNED	RESIGNED
Stacy	Ferreira	P	P	P	P	P	P
Michael	Frey	P	P	P	P	P	P
Steven	Gomez	P	P	P	P	P	P
Chris	Gonzales	A	P	P	P	U	P
Greg	Gutierrez	P	P	P	P	P	P
Nick	Hill III	A	P	P	P	U	P
Teresa	Hitchcock	P	P	P	P	P	P
Brian	Holt			P	P	P	P
Ian	Journey	A	P	A	A	U	U
Karen	King	P	P	P	A	U	P
Greg	Knittel	P	P	P	A	U	A
Anita	Martin	A	P	P	P	U	P
Randy	Martin	P	P	P	P	U	P
Diane	McClanahan	P	A	A	P	A	RESIGNED
Dean	McGee	P	P	A	A	P	P
John	Means	A	P	P	A	P	P
Brenda	Mendivel	A	P	P	P	P	P
Clare	Pagnini	P	P	P	P	P	P
Alissa	Reed, Chair	P	P	P	P	U	P
Norma	Rojas-Mora	P	A	P	P	P	P
Rick	Schoengerdt	P	P	P	A	U	P
John	Spaulding	P	P	P	A	P	P
Joseph	Sumlin	U	U	A	U	U	RESIGNED
Jay	Tamsi	U	P	A	P	P	A
Shelly	Tarver	U	U	A	P	U	P
Jeremy	Tobias	P	U	P	P	P	P
Michael	Vogenthaler	A	A	RESIGNED	RESIGNED	RESIGNED	RESIGNED
Todd	Yepez	P	P	P	A	A	P

**KERN, INYO AND MONO  
WORKFORCE DEVELOPMENT BOARD AND  
COMMITTEES' MEETING SCHEDULE  
CALENDAR YEAR 2022**

**Program and Business Services Committee**

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield, -  
Second Floor

Thursday, February 3, 2022, 8 a.m.  
Thursday, May 12, 2022, 8 a.m.  
Thursday, September 8, 2022, 8 a.m.  
Thursday, November 10, 2022, 8 a.m.

**Youth Committee**

America's Job Center of California – Oildale Affiliate, 1129 Olive Dr., Bakersfield –  
Recruitment Center

Wednesday, February 16, 2022, 3 p.m.  
Wednesday, May 18, 2022, 3 p.m.  
Wednesday, September 14, 2022, 3 p.m.  
Wednesday, November 30, 2022, 3 p.m.

**Executive Committee**

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield -  
Second Floor

Thursday, March 17, 2022, 4 p.m.  
Thursday, June 2, 2022, 4 p.m.  
Thursday, October 6, 2022, 4 p.m.  
Thursday, December 1, 2022, 4 p.m.

**Workforce Development Board**

America's Job Center of California – Oildale Affiliate, 1129 Olive Dr., Bakersfield –  
Recruitment Center

Wednesday, March 30, 2022, 7 a.m.  
Wednesday, June 8, 2022, 7 a.m.  
Wednesday, October 19, 2022, 7 a.m.  
Wednesday, December 14, 2022, 7 a.m.

*\*Due to COVID-19, all meetings will take place virtually until further notice.*