



AGENDA

YOUTH COMMITTEE

MAY 18, 2022
3:00 P.M.

**AGENDA
KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE
MAY 18, 2022**

Location: Microsoft Teams
Dial In: (831) 296-3421
Access ID: 829 933 976#
Time: 3:00 pm.

Committee Members:

Norma Rojas-Mora, Chair	Karine Kanikkeberg	Greg Terry
Dale Countryman	Clare Pagnini	David Villarino
Teresa Hitchcock	Leticia Perez	Todd Yepez
Brian Holt	Jayne Stuart	

Page No.

- I. **Introductions**
- II. **Public Comments**
This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Also, the Committee may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES.**
- III. **New Business**
 - 1-4 A. Resolution Authorizing The Workforce Development Board's Youth Committee To Conduct Remote Teleconference Meetings – **Action Item**
 - 5-7 B. Approval of the February 16, 2022, Meeting Minutes – **Action Item**
 - 8-14 C. Preliminary Allocation and Refunding Recommendations For Youth Programs Funded Under The Workforce Innovation and Opportunity Act For Program Year 2022-23 – **Action Item**
 - 15-21 D. Workforce Development Board and Standing Committee Composition – **Action Item**
 - 22 E. Youth Agency Quarterly Projection Update
 - F. EPIC Center Update
- IV. **Committee Member Comments**
- V. **Miscellaneous Filings**
 - 23 A. Status of Youth Subgrantee Monitoring Reports
 - 24-25 B. Youth Committee Attendance Report
 - 26 C. Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2022

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EMPLOYERS' TRAINING RESOURCE

May 18, 2022

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

RESOLUTION AUTHORIZING THE WORKFORCE DEVELOPMENT BOARD'S YOUTH COMMITTEE TO CONDUCT REMOTE TELECONFERENCE MEETINGS

Dear Committee Member:

As required by the Ralph M. Brown Act, the Kern, Inyo and Mono Workforce Development Board and its subcommittees' meetings must be open and public, so that any member of the public may attend, participate, and view the legislative body conducting their business. As you know the Governor of California declared a state of emergency on March 4, 2020, due to the COVID-19 pandemic. Subsequently, local legislative bodies or state bodies were authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public.

Although the state of emergency has not been lifted, in June of 2021 the Governor continued the waiver in a new order allowing local bodies to pass a resolution to continue the remote meetings until further notice.

Under State and Local codes, if officials have imposed or recommended measures that promote social (physical) distancing related to COVID-19 prevention, the Board may adopt a resolution that extends the time during which meetings may continue to be conducted via teleconference. The resolution must be addressed, and if still needed, be renewed every 30 days.

Therefore, IT IS RECOMMENDED that your Committee adopt the attached 30-day resolution from May 18, 2022 through June 16, 2022.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

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Attachment

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WHEREAS, all meetings of the of the Kern, Inyo and Mono Workforce Development Board, inclusive of the Standing Committees (i.e. Youth, Program and Business Services, and Executive), are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and view the legislative body conducting their business; and

WHEREAS, a required condition of Government Code section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558(b); and

WHEREAS, a further required condition of Government Code section 54953(e) is that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body holds a meeting to determine or has determined by a majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California Emergency Services Act (Government Code section 8625); and,

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did

1 not rescind the proclaimed state of emergency; and,

2 **WHEREAS**, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set
3 expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and
4 other Executive Orders but did not rescind the proclaimed state of emergency; and,

5 **WHEREAS**, as of the date of this Resolution, neither the Governor nor the state Legislature have
6 exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency
7 either by proclamation or by concurrent resolution of the state Legislature; and,

8 **WHEREAS**, the California Department of Industrial Relations has issued regulations related to
9 COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of
10 Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the
11 measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel
12 more than six feet, especially indoors; and,

13 **WHEREAS**, the Kern, Inyo and Mono Workforce Development Board's Youth Committee finds
14 that state or local officials have imposed or recommended measures to promote social distancing, based on
15 the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention
16 through Title 8 of the California Code of Regulations, Section 3205(5)(D); and,

17 **WHEREAS**, as a consequence, the Kern, Inyo and Mono Workforce Development Board's Youth
18 Committee hereby find that it shall conduct its meetings by teleconferencing without compliance with
19 Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that the Kern, Inyo and Mono
20 Workforce Development Board's Youth Committee shall comply with the requirements to provide the
21 public with access to the meetings as prescribed by Government Code section 54953(e)(2).

22 **NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED** by the Kern, Inyo and
23 Mono Workforce Development Board's Youth Committee, State of California, in session assembled on
24 May 18, 2022, does hereby resolve as follows:

25 Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this
26 Resolution by this reference.

27 Section 2. State or Local Officials Have Imposed or Recommended Measures to Promote Social
28 Distancing. The Kern, Inyo and Mono Workforce Development Board's Youth Committee hereby

1 proclaims that state officials have imposed or recommended measures to promote social (physical)
2 distancing based on the California Department of Industrial Relations' issuance of regulations related to
3 COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(5)(D).

4 Section 3. Remote Teleconference Meetings. The Kern, Inyo and Mono Workforce
5 Development Board's Youth Committee is hereby authorized and directed to take all actions necessary to
6 carry out the intent and purpose of this Resolution including, conducting open and public meetings in
7 accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

8 Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption and
9 shall be effective until the earlier of (i) June 16, 2022, or, (ii) such time Kern, Inyo and Mono Workforce
10 Development Board's Youth Committee adopts a subsequent resolution in accordance with Government
11 Code section 54953(e)(3) to extend the time during which it may continue to teleconference without
12 compliance with Section 54953(b)(3).

13 ADOPTED this eighteenth day of May 2022, by the Kern, Inyo and Mono Workforce Development
14 Board's Youth Committee by the following vote:

15
16 YES:

17 NO:

18 ABSENT:

19 ABSTAIN:

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24 PL#25T1616-ASG

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SECRETARY

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE
DISCUSSION AND ACTION ITEMS
FEBRUARY 16, 2022**

Members Present: Clare Pagnini, David Villarino, Jayme Stuart, Karine Kanikkeberg, Norma Rojas-Mora, Teresa Hitchcock, and Greg Terry.

Members Absent: Dale Countryman, and Todd Yepez.*

Staff Present: Elaine Basham, Marsha Manos, Aaron Ellis, Sandra Gutierrez, Candy Gettman, Michelle Pando, Jeremy Shumaker, and Sarah Woodman.

Guests Present: Joe Cantu, and Joel Kammeraul.

The meeting was called to order at 3:03 p.m. by Norma Rojas-Mora virtually via Microsoft TEAMS.

*Unexcused Absence

INTRODUCTIONS

Marsha Manos read the names of all members and they responded when their name was called. Staff and guests introduced themselves.

PUBLIC COMMENTS

There were no public comments.

RESOLUTION AUTHORIZING THE YOUTH COMMITTEE TO CONDUCT REMOTE TELECONFERENCE MEETINGS

Elaine Basham reminded the committee the Governor of California declared a state of emergency on March 4, 2020, due to the COVID-19 pandemic. Subsequently, local legislative bodies or state bodies were authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Elaine said that under State and Local code, if officials have imposed or recommended measures that promote social distancing related to COVID-19 prevention, the Board may adopt a resolution that extends the time during which meetings may continue to be conducted via teleconference and that the resolution must be addressed, and if still needed, be renewed every 30 days. Elaine recommended to the committee that they adopt the 30-day resolution from February 16, 2022 through March 17, 2022. Teresa Hitchcock made a motion to accept Elaine's recommendation to adopt the resolution. Greg Terry seconded the motion. Marsha Manos polled the committee for their vote. All of the committee members voted yes. The motion carried.

APPROVAL OF THE DECEMBER 1, 2021, MEETING MINUTES

Karine Kanikkeberg made a motion to approve the December 1, 2021, meeting minutes. Clare Pagnini seconded the motion. Marsha Manos polled the committee for their vote. All of the committee members voted yes. The motion carried.

STANDING COMMITTEE COMPOSITION

Elaine Basham reminded the Committee of Jim Elrod's resignation and noted that Brian Holt has replaced him on the Workforce Development Board and the PBS Committee. Elaine informed the committee that at their December 1, 2021 meeting this committee indicated that it would prefer to keep a Labor member on the committee. Labor has recommended that Brian Holt be added to the Youth Committee to replace Jim Elrod. David Villarino made a motion to accept the recommendation to add Brian Holt to the committee. Teresa Hitchcock seconded the motion. Marsha Manos polled the committee for their vote. All of the committee members voted yes. The motion carried.

UPDATE ON THE REQUEST FOR REFUNDING FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH PROGRAMS FOR PROGRAM YEAR 2022-23 AND ON THE REQUEST FOR PROPOSAL FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT ADDITIONAL YOUTH SERVICES

Michelle Pando provided an update to the committee informing them that Employers' Training Resource had begun the RFR process and that she anticipated letters going out to current providers by March 1, 2022. Michelle also said that concerning the RFP she was in the process of working with management staff to determine how much funding will be utilized for additional services and if a specific sub-population of youth should be targeted.

YOUTH AGENCY QUARTERLY PROJECTION UPDATE

Michelle Pando informed the committee that one agency has not submitted its December OERs. Michelle said that it is a bit concerning that 50% of the year youth has only expended 18% for the youth service providers that were funded. Michelle said that although the letter was bleak looking at the enrollments through February this year she is hopeful for the end of the year.

EPIC CENTER UPDATE

Sandra Gutierrez gave a brief presentation of the activity at the EPIC center. Marsha Manos played the EPIC television commercial for the committee members.

COMMITTEE MEMBERS COMMENTS

Jayne Stuart informed the group that the Dream Center was participating in the urban mobility project through SPIN and encouraged all those that want to get involved to reach out to her for more information. David Villarino informed the group that FIELD was awarded \$2.4 million through CalTrans to hire forty young people and another \$1.3 million from CalFire for an additional forty young people for fire fuel reduction work in the Tehachapi area.

MISCELLANEOUS FILINGS

The Committee was provided with the Status of Youth Subgrantee Monitoring Report, the Youth Committee Attendance Report, and the Kern, Inyo and Mono Workforce Development Board and Committees' Meeting Schedule for Calendar Year 2022.

As there was no further business, the meeting adjourned at 3:38 p.m.

EMPLOYERS' TRAINING RESOURCE

May 18, 2022

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

PRELIMINARY ALLOCATION AND REFUNDING RECOMMENDATIONS FOR YOUTH PROGRAMS FUNDED UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT FOR PROGRAM YEAR 2022-23

Dear Committee Member:

At its meeting on December 16, 2021, the Workforce Development Board (WDB), approved a Request for Refunding (RFR) process for In- and Out-of-School Youth (ISY and OSY) comprehensive programs under the Workforce Innovation and Opportunity Act (WIOA) for Program Year (PY) 2022-23.

While ETR has not yet been notified of the youth funding amount for PY 2022-23, we are proceeding with funding recommendations. The funding for the current PY is \$5,598,757 and we anticipate funding for PY 2022-23 to be similar. The final funding recommendations may be adjusted prior to the contracts being executed depending on the actual funding ETR receives and the amount of funding ETR will be able to carry over.

Funding opportunities were divided into two categories under the PY 2022-23 RFR:

1. Comprehensive ISY programs to serve youth in Community, Continuation, or Court School (RFR open to the currently contracted providers only); and
2. Comprehensive OSY programs provide a full array of services directly or via referral (RFR open to the currently contracted providers only).

Applicants were asked basic questions about their history of success serving the population, any current challenges, proposed program changes, and budget/cost justification. Applicants were also asked how they are meeting the challenges presented by the COVID-19 pandemic and how they plan to meet the challenges if the pandemic continues. As per ETR's procurement policy, RFR applications were reviewed by a committee of ETR staff members. The committee of eleven ETR staff members reviewed the RFR applications in terms of the following:

- Necessity and reasonableness of costs;
- Demonstrated success in the provision of services, participant outcomes, and goals;
- Continued need for the service;
- Significant monitoring findings or other issues reported by ETR staff;
- Proposed changes to current program and/or budget; and

- Program adaption made due to the COVID-19 pandemic.

All of the eligible agencies applied for refunding. For ISY, these include Delano Joint Union High School District (DJUHSD), Kern County Superintendent of Schools (KCSOS), Kern High School District (KHSD), and Tehachapi Unified School District (TUSD). For OSY, these include Kern Community College District on behalf of Bakersfield College (KCCD), KHSD, TUSD, and West Kern Adult Education Network JPA (WKAEN).

The evaluation committee made the following recommendations:

- Delano, In-School Program - \$68,059 for 7 participants;
- Kern County Superintendent of Schools, In-School Program - \$270,031 for 65 participants
- Kern High School District, In-School Program - \$441,789 for 100 participants
- Tehachapi, In-School Program - \$75,000 for 7 participants
- Kern Community College District, Out-of-School Program - \$500,000 for 65 participants
- Kern High School District, Out-of-School Program - \$1,426,720 for 160 participants
- Tehachapi, Out-of-School Program - \$230,620 for 17 participants
- West Kern Adult Education, Out-of-School Program - \$769,719 for 100 participants

The total recommended funding for youth programs is \$3,781,938.

Therefore, IT IS RECOMMENDED that your Committee recommend that the Workforce Development Board authorize WIOA funding for Program Year 2022-23 in the amount of \$3,781,938 to the following: 1) Delano Joint Union High School District to provide comprehensive services to 7 ISY participants in the amount not to exceed \$68,059; 2) Kern County Superintendent of Schools to provide comprehensive services to 65 ISY in the amount not to exceed \$270,031; 3) Kern High School District to provide comprehensive services to 100 ISY participants in the amount not to exceed \$441,789; 4) Tehachapi Unified School District to provide comprehensive services to 7 ISY in the amount not to exceed \$75,000; 5) Kern Community College District on behalf of Bakersfield College to provide comprehensive services to 55 OSY in the amount not to exceed \$500,000; 6) Kern High School District to provide comprehensive services to 160 OSY in the amount not to exceed \$1,426,720; 7) Tehachapi Unified School District to provide comprehensive services to 17 OSY in the amount not to exceed \$230,620; and 8) West Kern Adult Education Network JPA to provide comprehensive services to 100 OSY in the amount not to exceed \$769,719; and with awards subject to negotiations, funds available, and approval of the Kern County Board of Supervisors.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

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Attachments:

- A) Funding Recommendations –Youth for Program Year 2022-23
- B) Description of Proposed Programs

FUNDING RECOMMENDATIONS
WORKFORCE INNOVATION & OPPORTUNITY ACT - YOUTH PROGRAMS
JULY 1, 2022 THROUGH JUNE 30, 2023

AGENCY/ACTIVITY	Criteria Met	Funding Stream	Youth Funding Rec'd PY 2021-22	PY 2021-22 Planned Participants	PY 2022-23 REQUESTED	Net Change in 2022-23 Request	Proposed # Participants	Proposed Cost per Participant	PY 2022-23 RECOMMENDED Funding	% of Requested Funding	RECOMMENDED # Participants	RECOMMENDED Cost per Participant
Request for Refunding - In-School Youth Programs												
Delano Joint Union High School District			\$67,000	6	\$68,059	\$1,059	7	\$9,723	\$68,059	100%	7	\$9,723
WIOA In-School Youth	Yes	In-School Youth	\$67,000	6	\$68,059	\$1,059	6	\$11,343	\$68,059	100%	6	\$11,343
Kern County Superintendent of Schools			\$269,663	66	\$270,031	\$368	65	\$4,154	\$270,031	100%	65	\$4,154
Jobs Plus!	Yes	In-School Youth	\$269,663	65	\$270,031	\$368	65	\$4,154	\$270,031	100%	65	\$4,154
Kern High School District			\$441,789	125	\$441,789	\$0	100	\$4,418	\$441,789	100%	100	\$4,418
Quest 4 Success	Yes	In-School Youth	\$441,789	125	\$441,789	\$0	100	\$4,418	\$441,789	100%	100	\$4,418
Tehachapi Unified School District			\$55,411	12	\$134,486	\$79,075	7	\$19,212	\$75,000	56%	7	\$10,714
Comprehensive In-School Youth/TUSD WIOA	Yes	In-School Youth	\$55,411	12	\$134,486	\$79,075	7	\$19,212	\$75,000	56%	7	\$10,714
Totals In-School			\$833,863	208	\$914,365	\$80,502	178	\$5,137	\$854,879	93%	178	\$4,802.69
Request for Refunding - Out of School Youth Programs												
Kern Community College District-Bakersfield College			\$500,000	75	\$500,000	\$0	65	\$7,692	\$500,000	100%	65	\$7,692
Student Outreach and Academic Re-Engagement	Yes	Out-of-School Youth	\$500,000	75	\$500,000	\$0	65	\$7,692	\$500,000	100%	65	\$7,692
Kern High School District			\$1,872,529	350	\$1,872,529	\$0	210	\$8,917	\$1,426,720	76%	160	\$8,917
Kern Works!	Yes	Out-of-School Youth	\$1,872,529	350	\$1,872,529	\$0	210	\$8,917	\$1,426,720	76%	160	\$8,917
Tehachapi Unified School District			\$230,620	30	\$255,372	\$24,752	17	\$15,022	\$230,620	90%	17	\$13,566
TUSD WIOA-Comprehensive OSY	Yes	Out-of-School Youth	\$230,620	30	\$255,372	\$24,752	17	\$15,022	\$230,620	90%	17	\$13,566
West Kern Adult Education Network JPA			\$263,244	35	\$769,719	\$506,475	1,000	\$770	\$769,719	100%	100	\$7,697
West Kern Youth@Work	Yes	Out-of-School Youth	\$263,244	35	\$769,719	\$506,475	1,000	\$770	\$769,719	100%	100	\$7,697
Totals Out-of-School			\$2,866,393	\$490	\$3,397,620	\$531,227	\$1,292	\$32,401	\$2,927,059	\$4	\$342	\$37,872
Total Youth			\$3,700,256	698	\$4,311,985	\$611,729	1,470	\$2,933	\$3,781,938	88%	520	\$7,273

Out-of-School % 77%
In-School % 23%

**BRIEF DESCRIPTION OF PROPOSED WORKFORCE INNOVATION &
OPPORTUNITY ACT (WIOA) YOUTH PROGRAMS FOR PROGRAM YEAR 2022-
2023**

Comprehensive In-School Youth (ISY) Programs

1. Delano Joint Union High School District – Valley High School

Funding Request: \$68,059 Proposed Number to Serve: 7

Areas served: Delano

WIOA In-School Youth: Delano Joint Union High School District WIOA ISY program serves continuation high school students at its Valley High School location where 95% of the students are socio-economically disadvantaged. This program provides education, training, supportive services, and employment opportunities. Job skills training courses include Agriculture Business and Mechanics, Welding, Fashion Design, Food and Nutrition, Autobody, Marketing, Building Skills and Construction, and Patient Care. During the COVID-19 pandemic, work experience was offered at school sites.

Recommended at the full amount of request.

2. Kern County Superintendent of Schools

Funding Request: \$270,031 Proposed Number to Serve: 65

Areas served: Court and Community Schools in Bakersfield and throughout Kern County

Jobs Plus!: The primary goal of the program is to prepare high-risk youth who have been expelled from home schools, parenting youth, foster youth, homeless youth, or incarcerated youth with 21st Century Employment Readiness Skills. To reach this goal the program focuses on the following: attainment of basic work-readiness skills, job shadowing to learn more about career options, training programs for specific industry skills (e.g. medical or construction), development of a job portfolio (i.e. resume, additional training certificates), graduation from high school, enrollment in college/trade school or enter an entry-level job and successfully embarking on a career or academic path for the future. During the COVID-19 pandemic, work experience was offered at school sites, and will pursue virtual work experience options if the pandemic continues.

Recommended at the full amount of request.

3. Kern High School District

Funding Request: \$441,789 Proposed Number to Serve: 100

Areas served: Arvin, Bakersfield (multiple locations), Lamont, and Shafter

Quest 4 Success: This program offers eligible participants attending one of the Kern High School District's continuation schools an opportunity to receive enhanced employability and life skills education followed by subsidized work experience. Participants attend an

after-school class providing instruction in employability and life skills for which they earn up to 11 credits per semester. Participants who complete the course are placed on a local worksite to receive subsidized work experience. Upon completion of Quest 4 Success, participants who are not college-bound are provided information and priority access to the Kern High School District's Out-of-School Youth program. KHSD will explore virtual work experience options if the pandemic continues.

Recommended at the full amount of request.

4. Tehachapi Unified School District

Funding Request: \$134,486

Proposed Number to Serve: 7

Areas served: Tehachapi, California City, Mojave, and Rosamond

WIOA In-School Youth: Tehachapi Unified School District WIOA ISY program serves continuation high school students. The program prioritizes helping participants overcome barriers that can interfere with obtaining their high school diploma. Participants also have the opportunity to gain industry-recognized certifications and participate in work experience in Kern County's targeted Industry Clusters. Participants also have the opportunity to enroll in certificate programs offered through Cerro Coso Community College via satellite campuses in the area.

Recommended at 65% of the amount of request.

Comprehensive Out-of-School Youth (OSY) Programs

1. Kern Community College District - Bakersfield College

Funding Request: \$500,000

Proposed Number to Serve: 65

Areas served: Arvin, Delano, McFarland, Wasco, and Shafter

Student Outreach and Academic Reintegration (SOAR): This program is designed to serve opportunity youth in Wasco, Delano, Southeast Bakersfield, Shafter, McFarland, and Arvin, and address gaps in educational programs for young adults in the northern Kern County region. The program strives to provide students over 18 years of age and with academic and career skills needed to support local industries as well as prepare for post-secondary education. Bakersfield College offers Career Technical Education and has established partnerships with community, educational, and Adult School partners. During the COVID-19 pandemic, work experience was offered at Bakersfield College sites.

Recommended at full amount of request.

2. Kern High School District

Funding Request: \$1,872,529

Proposed Number to Serve: 210

Areas served: Greater Bakersfield, Lamont, Arvin, Shafter, and Kern River Valley

KernWorks!: This program is designed to provide high school graduates and non-graduates with the skills they need to become self-sufficient. Most of these youth are not college-bound, so vocational education is coupled with paid work experience to create a pathway into the workforce. Vocational training programs are developed based on current labor market needs and the interests of the youth with current options including medical front office, auto tech, business services, customer service-retail, and warehousing/logistics. Youth attend vocational training followed by paid work experience after which they attend Job Search "Boot Camp" in preparation for unsubsidized employment, or, alternately, enrollment in post-secondary education or advanced training. During the COVID-19 pandemic, two vocational training programs transitioned to a virtual platform, and KHSD will pursue virtual work experience if the pandemic continues.

Recommended at 76% of the amount of request.

3. Tehachapi Unified School District

Funding Request: \$255,372

Proposed Number to Serve: 17

Areas served: Tehachapi, California City, Mojave, and Rosamond

WIOA Out-of-School Youth: Tehachapi Unified School District serves youth across Southeast Kern in collaboration with community partners throughout the area. The program seeks to address barriers to employment by providing a fully accredited high

school diploma, industry recognized certifications, and work experience in Kern County's targeted Industry Clusters. Participants in need of a diploma will receive instruction from a qualified instructor. Participants who are basic skills deficient will be co-enrolled in the Tehachapi Adult School. Participants will also have the opportunity to enroll in certificate programs offered through Cerro Coso Community College via satellite campuses in the area. During the COVID-19 pandemic, work experience was offered throughout the community.

Recommended at 90% of the amount of request.

4. West Kern Adult Education Network Joint Powers Authority

Funding Request: \$769,719

Proposed Number to Serve: 100

Areas served: Taft, Maricopa, Fellows, Elk Hills, McKittrick, Tupman, Derby Acres, Dustin Acres, and Valley Acres

West Kern Youth at Work: This program provides services to the west side of Kern County where the communities have a high poverty level. The program serves at-risk youth by building upon the capacity of the local areas to expand employment opportunities through work-based learning, work experiences, and educational options. West Kern Youth at Work supports a system strategy that leads to community involvement. During the COVID-19 pandemic, work experience was offered throughout the community.

Recommended at full amount of request.

EMPLOYERS' TRAINING RESOURCE

May 18, 2022

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

WORKFORCE DEVELOPMENT BOARD AND STANDING COMMITTEE COMPOSITION

Dear Committee Member:

Reappointments

We recently contacted Workforce Development Board (WDB) and committee members whose terms are expiring on June 30, 2022, to determine if they are interested in continuing to serve for another term. If your term is expiring and you have not done so, please contact Marsha Manos to advise of your interest. The WDB will reappoint members at its June 8, 2022 meeting.

Committee Resignations

On February 8, 2022, the Kern County Board of Supervisors (BOS) accepted Diane McClanahan's resignation and appointed Priscilla Varela as the Department of Rehabilitation One-Stop Partner agency member to the WDB. Due to the timing of the BOS action, staff did not initiate a discussion about possibly replacing Ms. McClanahan on your committee at your February 16, 2022 meeting.

At that same meeting, you approved the recommendation to replace your retired Labor member with Brian Holt. The WDB Chair appointed Mr. Holt to the Youth Committee (YC) at the WDB meeting on March 30, 2022.

On January 13, 2022, Business member Ian Journey submitted his resignation from the WDB and the YC. Mr. Journey has served on the WDB since February 2013, and we thank him for his service. The WDB accepted the resignation at its March 30, 2022 meeting. Since the WDB still retains a Business majority, the WDB voted to not post a Business vacancy. At its April 26, 2022 meeting the BOS accepted the resignation without posting a vacancy.

This resignation from the YC will reduce the Business membership of the YC from three to two of eleven members. In addition, the YC membership is currently comprised of six

non-WDB members, a one-stop partner, one educator and one labor. The YC may want to consider recruiting a Business member from the existing WDB.

Student Applicant

The YC has previously discussed filling its student member vacancy with a high school and/or college student. While no applicants have been referred by your committee to date, the Clerk of the Board did forward an unsolicited BOS applicant form for the WDB (attached) from Ms. Rosa Chipres, who is a student at Taft College. Staff reached out to Ms. Chipres to let her know that the WDB did not have a vacancy that she qualified for and asked if she was interested instead in serving as a student representative on the YC.

She subsequently submitted the *Statement of Interest and Nomination Form* (attached). The applicant indicated that this is for a school project. Staff did reach out to ensure that she understood the non-WDB membership on the YC is a three-year commitment. Please note on the second form that it states the Clerk of the BOS is nominating her. However, this is a self-referral as the Clerk merely forwards applications to the Boards, Commissions, or Committees listed on the application.

If your committee elects to replace Ms. McClanahan or Mr. Journey please make a recommendation to staff to forward to the Executive Committee.

Therefore, IT IS RECOMMENDED that your Committee discuss the student application and if accepted, recommend to the Executive Committee that it advise the WDB to appoint the student as a non-WDB member to the YC.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

TH:eb

Attachments

17

Board(s), Commission(s), or Committee(s) desired (in order of preference)	1. Housing Authority of the County of Kern 2. Workforce Development Board 3. Retirement Board 4. Early Childhood Council of Kern
Why do you wish to serve?	To have a better understanding of what happens in my community, and be informed oh how it functions
Have you attended any meetings of the Board(s) in which you are interested?	no
Do you presently hold a position that might conflict with your duties for a particular Board?	no
Additional comments	Active Taft college student

Applications will be kept on file for one year.

Certifications:

- ✓ I hereby certify that I am a registered voter in the State of California, County of Kern who will be at least 18 years of age at the time of the next election, and that I am not imprisoned or on parole for the conviction of a felony.
- ✓ I hereby certify under penalty of perjury under the laws of the State of California that the information on this application is true and correct. I understand that this is a public document and by assuming this responsibility my background and/or qualifications, including financial interests, could become public knowledge.

SIGNATURE: _____

eSigned via SeemlessDocs.com
Rosa maria Chipros Garcia
Registration: 1/20/2021 10:55:05 AM 1/20/2021

DATE: 01/21/2022

CLERK OF THE BOARD USE ONLY

RESIDENCE S.D. # D-5

BUSINESS S.D. # N

DATE RECEIVED January 21, 2022

RECEIVED BY TD

**KERN, INYO, MONO COUNTIES CONSORTIUM
LOCAL WORKFORCE DEVELOPMENT BOARD
STATEMENT OF INTEREST AND NOMINATION FORM**

NOMINEE INFORMATION

Date: 02/23/2022

Name: Rosa M. Chipres

Garcia _____

Business Name: Workforde Development Board Position: student representative

Business Address: 330 Jefferson st apt #2

(Street) (Suite) (City) (State) (Zip)

Phone: (661)293-1213 Fax: _____ E-mail: rosita127706@gmail.com

Preferred method of contact? Elaine Basham

RESPONSIBILITIES OF A WORKFORCE DEVELOPMENT BOARD (WDB) MEMBER

- Provide joint responsibility, along with the Board of Supervisors, for Workforce Innovation and Opportunity Act (WIOA) activities in Kern, Inyo and Mono Counties
- Serve a three (3) year term
- Attend Committee and Board meetings (usually quarterly at 7:00 a.m.)
- Each member will bring a level of expertise in specific areas to advise staff and other board members on issues pertaining to workforce development
- Each member will represent a particular group and be assigned to represent that area (Please select one or more groups below)

SPECIFY GROUP TO BE REPRESENTED

Nominees may represent one or more. Please check selection(s)

Business	Small 1-50	Mid 51-250	Large >250
Education and Training	Adult	Higher	Other
Workforce Representative	Labor	CBO	Youth
Government, Economic or Community Development	Econ Dev	Agency	
One-Stop Partner			
Other: list			

If nominated for Private Business Sector Representative:

- (1) Does nominee represent business that reflects the employment opportunities of the local area? Yes [yes] No []
- (2) Is the nominee's position that of owner, chief executive or operating officers or one of "optimum policy making or hiring authority?" Yes [yes] No []

Please explain below: College student referred by my professor to apply to serve on the board for an upcoming homework assignment that will help the class view the community's needs and which fields we can help out with.

STATEMENT OF INTEREST

Explain why you wish to serve on the Workforce Development Board (Include interest, qualifications, etc.)

I like to help develop other projects that I can help impact other communities and their resources.

WORKFORCE DEVELOPMENT EXPERIENCE

List specific experience with employment, training and/or education programs: I serve FOR KERN COUNTY IN TAFT EACH YEARS ELECTION OR VOTING OF SOME TYPE

I understand the expectations of a WDB member and volunteer to serve.

Dated: _____ 02/23/2022 _____

(Signature) Rosa M. Chipres Garcia

NOMINATING ORGANIZATION

Name of Organization: _____ Worforce Development

Board _____

Type of Organization: _____ Student

Representative _____

Nominating Person/Title : _____ Clerk of the board of kern county
supervisors _____

(Name)

(Title)

Comments:

Dated: _____ **02/23/2022** __________
(Signature) Rosa M, Chipres Garcia

EMPLOYERS' TRAINING RESOURCE

May 18, 2022

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

YOUTH AGENCY QUARTERLY PROJECTION UPDATE

Dear Committee Member:

Through March 31, 2022 (75% of the fiscal year), youth providers have submitted actual and accrued expenditures equal to 31% of the total allocated to youth subrecipients. A straight-line projection through June would predict expenditures of 40% of the total allocation to subreceptients.

We are continuing to work with our youth providers to closely monitor expenditures.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

TH:mp

EMPLOYERS' TRAINING RESOURCE

May 18, 2022

Youth Committee
Kern, Inyo and Mono
Workforce Development Board
1600 E. Belle Terrace
Bakersfield, CA 93307

STATUS OF YOUTH SUBGRANTEE MONITORING REPORTS

Dear Committee Member:

The following reports have recently been completed and are being filed with your Committee.

Monitoring reports with no findings:

Tehachapi Unified School District (4/26/22) Program Report.

Monitoring reports with findings:

Kern Community College District (KCCD) (3/7/22) Program Report. Findings were: Individual Service Strategies (ISS) lacked evidence of review; quarterly evaluations were not completed; supportive services lacked appropriate approval and documentation in CalJOBS, and a work experience participant did not receive sexual harassment prevention training.

In response, KCCD will review participants' ISS on a quarterly basis; monitor participants' files to ensure quarterly evaluations are completed; obtain appropriate approval for supportive services and appropriately document the services, and create an onboarding process to ensure all work experience participants receive sexual harassment prevention training.

Copies of these reports are on file and available for review by Committee members.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

TH:sw

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2021					
P = Present		U=unexcused	X=Cancelled		
A = Excused Absence					
Member		2/24/2021 - cancelled	5/19/21	9/22/2021- cancelled	12/1/21
First	Last	YC	YC	YC	YC
Dale	Countryman*	X	P	X	P
Jim	Elrod	X	A	X	RESIGNED
Teresa	Hitchcock	X	P	X	P
Ian	Journey	X	P	X	U
Karine	Kanikkeberg*	X	P	X	P
Diane	McClanahan	X	P	X	A
Clare	Pagnini	X	P	X	P
Leticia	Perez	X	A	X	A
Norma	Rojas-Mora	X	P	X	P
Jayne	Stuart*	X	P	X	P
Greg	Terry*	X	P	X	A
David	Villarino*	X	P	X	P
Michael	Vogenthaler	X	A	X	RESIGNED
Todd	Yepez	X	P	X	P
*Non-WDB					

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2022					
P = Present	U=unexcused	X=Cancelled			
A = Excused Absence		2/16/22	5/18/22	9/14/22	11/30/22
Member					
First	Last	YC	YC	YC	YC
Dale	Countryman*	A			
Teresa	Hitchcock	P			
Karine	Kanikkeberg*	P			
Clare	Pagnini	P			
Leticia	Perez	A			
Norma	Rojas-Mora	P			
Jayne	Stuart*	P			
Greg	Terry*	P			
David	Villarino*	P			
Todd	Yepez	A			
*Non-WDB					

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2022**

Program and Business Services Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield, -
Second Floor

Thursday, February 3, 2022, 8 a.m.
Thursday, May 12, 2022, 8 a.m.
Thursday, September 8, 2022, 8 a.m.
Thursday, November 10, 2022, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate, 1129 Olive Dr., Bakersfield –
Recruitment Center

Wednesday, February 16, 2022, 3 p.m.
Wednesday, May 18, 2022, 3 p.m.
Wednesday, September 14, 2022, 3 p.m.
Wednesday, November 30, 2022, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield -
Second Floor

Thursday, March 17, 2022, 4 p.m.
Thursday, June 2, 2022, 4 p.m.
Thursday, October 6, 2022, 4 p.m.
Thursday, December 1, 2022, 4 p.m.

Workforce Development Board

America's Job Center of California – Oildale Affiliate, 1129 Olive Dr., Bakersfield –
Recruitment Center

Wednesday, March 30, 2022, 7 a.m.
Wednesday, June 8, 2022, 7 a.m.
Wednesday, October 19, 2022, 7 a.m.
Wednesday, December 14, 2022, 7 a.m.

**Due to COVID-19, all meetings will take place virtually until further notice.*