

**AGENDA
KERN, INYO, AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
APRIL 20, 2017**

Location: America's Job Center of California – Bakersfield
1600 East Belle Terrace, Second Floor Conference Room
Bakersfield, CA 93307
Time: 4:00 p.m. to 5:00 p.m.
Dial-In: (800) 867-2581
Access Code: 7696907

Members:

Les Clark, Chair	Teresa Hitchcock	Alissa Reed
Leo Bautista	Karen King	Michael Rock
Deborah Hess	Clare Pagnini	John Spaulding

Page No.

- | | | |
|-------|------|---|
| | I. | Introductions |
| | II. | Public Comments |
| | III. | New Business |
| 1-3 | A. | Approval of the February 2, 2017, Executive Committee Meeting Minutes – Action Item |
| 4 | B. | Nominations and Resignations of Workforce Development Board Members – Action Item |
| 5-6 | C. | Approval of Proposed Agenda for the May 4, 2017, Workforce Development Board Meeting – Action Item |
| 7-9 | D. | Request for Proposals (RFP) – Comprehensive One-Stop Operator - Action Item |
| | E. | Legislative and Workforce Innovation and Opportunity Act Update – Oral Report |
| | F. | Board Member Strategic Planning Session Update – Oral Report |
| 10-17 | G. | Review of Board and Committee Member Attendance Report |
| | H. | Third Quarter Budget vs. Actual Report – Handout |
| | IV. | Committee Member Comments |
| | V. | Miscellaneous Filing |
| 18 | A. | Status of Subgrantee Monitoring Reports |
| 19 | B. | Kern, Inyo, and Mono Workforce Development Board and Committees' Meeting Schedules for Calendar Year 2017 |

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California or by calling (661) 336-6893. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible. All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location. Please remember to turn off all cell phones, pagers or electronic devices during the meeting.

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
DISCUSSION AND ACTION ITEMS
FEBRUARY 2, 2017**

Les Clark called the meeting to order at 4:10 p.m. at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, CA 93307.

Members Present: Les Clark, Leo Bautista, Deborah Hess (By Phone – did not post Brown Act), Teresa Hitchcock, Clare Pagnini, Michael Rock, and John Spaulding.

Members Absent: Alissa Reed and Karen King.

Staff Present: Bill Stevenson, Michael Saltz, Grace Tran, Anne Meert, Maria Perez, and Lori Castro.

Guest Present: None.

INTRODUCTIONS

Committee members and staff introduced themselves.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE DECEMBER 1, 2016, EXECUTIVE COMMITTEE MEETING MINUTES

Leo Bautista made a motion to approve the December 1, 2016, Executive Committee Meeting minutes. Michael Rock seconded the motion. All ayes. The motion carried.

NOMINATIONS AND RESIGNATIONS OF WORKFORCE DEVELOPMENT BOARD MEMBERS

John Spaulding made a motion to approve and recommend to the Workforce Development Board the acceptance of the resignations of Mr. Clint Phillips and Ms. Christine Frazier and appoint Mr. Luis Lopez, as a Business Member and Dr. Rob Arias, as an Education member. Clare Pagnini seconded the motion. All ayes. The motion carried.

APPROVAL OF PROPOSED AGENDA FOR THE FEBRUARY 16, 2017, WORKFORCE DEVELOPMENT BOARD MEETING

Leo Bautista made a motion to approve the Proposed Agenda for the February 16, 2017, Workforce Development Board meeting with the addition of Fiscal Year 2015-

2016. John Spaulding seconded the motion. Deborah Hess abstained. The motion carried.

BOARD AND COMMITTEE MEMBER ATTENDANCE REPORT

Bill Stevenson explained to the members that there is no one out of compliance with their attendance at this time on any committee.

LEGISLATIVE UPDATE

Michael Saltz gave members an update on new legislation and how it could affect the Workforce.

WORKFORCE INNOVATION AND OPPORTUNITY ACT UPDATE

Michael Saltz updated members on Phase II of the Memorandum of Understanding and how Employers' Training Resource (ETR) and their partners have been meeting and are getting closer to an agreement.

ONE-STOP OPERATOR REQUEST FOR PROPOSAL UPDATE

Bill Stevenson updated members on the One-Stop Operator Request for Proposal. Teresa Hitchcock mentioned that on Tuesday, January 31, 2017, the Board of Supervisors unanimously approved ETR's request to become a provider of career services for Kern, Inyo and Mono Counties.

PARTNER MEETING UPDATE

Teresa Hitchcock updated the members about Phase II of the Memorandum of Understanding being discussed with all partners and mentioned they are waiting for the Employment Development Department to come to the table with their methodology.

SECOND QUARTER BUDGET VS. ACTUAL REPORT

Grace Tran updated the Committee on the second quarter Budget vs. Actual report by summarizing the spreadsheets provided in the agenda packet.

BOARD MEMBER STRATEGIC PLANNING SESSION UPDATE

Teresa Hitchcock told committee members that ETR staff are still trying to get a speaker and the speaker they are looking at is very hard to get in touch with at this time. She hopes to have more information soon.

COMMITTEE MEMBER COMMENTS

Leo Bautista mentioned that he thought including actual employers at Job Squad meetings may help job seekers understand what really is expected of them during an interview. The Committee Members all agreed that it sounded great, and they would have Danette Scarry from the Marketing Department call Leo and talked about this.

Michael Rock noted that his attendance is incorrect on the Workforce Development Board Attendance List. Lori Castro will fix this by the next Workforce Development Meeting.

MISCELLANEOUS FILINGS

Members received miscellaneous filings for the Status of Subgrantee Monitoring Reports, and the Kern, Inyo, Mono Workforce Development Board and Committees' 2017 Meeting Schedule.

As there was no further business, the meeting was adjourned at 5:09 p.m.

EMPLOYERS' TRAINING RESOURCE

April 20, 2017

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 East Belle Terrace
Bakersfield, CA 93307


NOMINATIONS AND RESIGNATIONS OF WORKFORCE DEVELOPMENT BOARD MEMBERS

Dear Committee Member:

At the February 16, 2017, Workforce Development Board (WDB) meeting, your Board approved the appointment of Mr. Luis Lopez as a Business member and Dr. Rob Arias as an Education member to the WDB. These nominees, along with Chris Gonzales from SMART Sheet Metal Local 105 and Joseph Sumlin from Teamsters Local Union Number 87, were appointed to the WDB by the Kern County Board of Supervisors on March 28, 2017.

Due to the resignation of Mr. Clint Phillips the WDB needs to add an additional business member. Staff heard from a health care provider that attended some of the Employer Forums that she may be interested in serving. In addition, the Department of Rehabilitation expressed its intent to replace its current representative, Diane McClanahan, with Ms. Araceli Holland, District Administrator for the San Joaquin Region. Board staff sent WDB Nomination/Application packets to both applicants, which we hope to have for the WDB to review at its May 4, 2017 meeting, so they may recommend the applicants to the Board of Supervisors for their appointment. If they are received prior to your committee's meeting they will be included as handouts for your review.

Sincerely,


Teresa Hitchcock
Assistant County Administrative Officer

TH:eb

**DRAFT AGENDA
KERN, INYO, AND MONO
WORKFORCE DEVELOPMENT BOARD
MAY 4, 2017**

Location: International Brotherhood of Electrical Workers, 3921 Sillect Avenue,
Bakersfield, CA 93308
Time: 7:00 a.m. to 8:30 a.m.
Dial-In: (800) 867-2581
Access Code: 7696907

Page No.

- I. Call to Order
- II. Salute to the Flag
- III. Introductions
- IV. Public Comments

- V. Committee Reports
 - A. Program and Business Services Committee Meeting on April 6, 2017 – Leo Bautista
 - 1. Draft Program and Business Services Committee Meeting Minutes for April 6, 2017
 - B. Youth Committee Meeting on April 12, 2017 – Clare Pagnini
 - 1. Draft Youth Committee Meeting Minutes for April 12, 2017
 - C. Executive Committee Meeting on April 20, 2017 – Les Clark
 - 1. Draft Executive Committee Meeting Minutes for April 20, 2017

- VI. New Business
 - A. Approval of the February 16, 2017, Workforce Development Board Meeting Minutes – **Action Item**
 - B. Program Year 2017-18 Funding Update
 - C. Preliminary Funding Recommendations for Workforce Innovation and Opportunity Act Adult, Dislocated Worker, and Combined Programs for Program Year 2017-18 – **Action Item**
 - D. Preliminary Funding Recommendations for National Farmworker Jobs Program for Program Year 2017-18 – **Action Item**
 - E. Preliminary Funding Recommendations for Youth Programs Funded Under the Workforce Innovation and Opportunity Act for Program Year 2017-18 – **Action Item**
 - F. Nominations and Resignations of Workforce Development Board Members – **Action Item**
 - G. Comprehensive One-Stop Operator Request for Proposals – **Action Item**
 - H. Memorandums of Understanding for AJCC Partners - **Action Item**
 - I. Report of On-Site Visit Held and New On-Site Visit Scheduled for Board Members

Page No.

- VII. Director's Report
 - A. Workforce Innovation and Opportunity Act Legislative and Implementation Update
 - B. Return on Investment Report
 - C. America's Job Center of California Location Update
 - D. America's Job Center of California Activity Report
 - E. Client Success Story

- VIII. Board Member Comments
 - A. Economic Development Report
 - B. Small Business Development Center Report
 - C. Open Discussion

- IX. Miscellaneous Filings
 - A. Status of Subgrantee Monitoring Reports
 - B. Status of Subgrantee Audits
 - C. Third Quarter Budget vs. Actual Report
 - D. Grants Summary Update
 - E. Workforce Development Board and Committees' Attendance Report
 - F. Kern, Inyo, Mono Counties Workforce Development Board/Youth Committee Travel Budget
 - G. Workforce Development Board and Committees' 2017 Meeting Schedule

Public access is available by telephone at the location listed below:
 California Indian Manpower Consortium, 738 North Market Boulevard, Sacramento, CA 95834

Disabled individuals who need special assistance to attend or participate in a meeting of the Workforce Development Board may request assistance at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, California or by calling (661) 336-6893. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

All agenda item supporting documentation is available for public review at Employers' Training Resource, 1600 East Belle Terrace, Bakersfield, 93307 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location.

Please remember to turn off all cell phones, pagers or electronic devices during the meeting.

EMPLOYERS' TRAINING RESOURCE

April 20, 2017

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 East Belle Terrace
Bakersfield, CA 93307

REQUEST FOR PROPOSALS (RFP) – COMPREHENSIVE ONE-STOP OPERATOR

Dear Committee Member:

The Workforce Innovation and Opportunity Act (WIOA) and its implementing regulations require Local Workforce Development Boards (LWDBs) to select a one-stop operator for the system, to support continuous improvements through the evaluation of the one-stop operator performance, and to competitively procure the operator every four years. Competition is intended to promote the efficiency and effectiveness of one-stop operators by providing a mechanism for LWDBs to regularly examine performance and costs against original expectations. The one-stop operator contract or agreement with the LWDBs must be executed on or before July 1, 2017.

On April 17, 2017, Employers' Training Resource (ETR) prepared and released a Request for Proposal (RFP) for the Comprehensive One-Stop Operator for the Kern, Inyo and Mono (KIM) Workforce Development Area (WDA). The RFP is available online at www.etronline.com, the County of Kern's website at www.co.kern.ca.us/bos/boards/etr.aspx, and at the America's Job Center of California (AJCC) main offices in Kern, Inyo and Mono Counties. It was also mailed to those on our RFP list and its availability was published in the newspapers in these three counties.

The following is the timeline of critical dates for the procurement process:

Date and Time	Procurement Action
Monday, April 17, 2017 by 4:00 p.m. Pacific Standard Time (PST)	RFP released and available at http://www.etr.com and http://www.co.kern.ca.us/bos/boards/etr.aspx
Thursday, April 20, 2017 by 1:00 p.m. PST	Pre-registration for Respondent's Orientation
Tuesday, April 25, 2017 from 10:00 a.m. – 12:00 p.m. PST	Respondent's Conference 1600 E. Belle Terrace Large Conference Room - 2 nd Floor Bakersfield, CA 93307
Friday, April 28, 2017 by 4:00 p.m. PST	Required Notice of Intent to Submit Proposal due electronically to: bills@co.kern.ca.us
May 4, 2017 at 7:00 a.m.	KIM WDB Meeting (Regular)
Wednesday, May 10, 2017 by 4:00 p.m. PST	End date for Respondent's Questions
Wednesday, May 17, 2017 by 4:00 p.m. PST	Proposals due at KIM WDB
May 18 – 23, 2017	Evaluation Period
Thursday, May 25, 2017	Review Panel Recommendations to the KIM WDB Executive Committee and Respondents
Thursday, June 1, 2017 at 4:00 p.m., SE - AJCC	KIM WDB Executive Committee Review and Funding Approval
Thursday, June 8, 2017 by 4:00 p.m. PST	Deadline to File Appeal of Funding Recommendation
Friday, June 9, 2017	Appeal Review and Decision (if needed)
June 5 – 12, 2017*	Contract Negotiation Period
Tuesday, June 27, 2017*	Kern County Board of Supervisor's Meeting
Saturday, July 1, 2017	Contract Start Date

* Subject to change upon receipt of appeal.

Entities selected and serving as one-stop operators are sub recipients of a Federal award and must follow the Uniform Guidance. Such entities include the following:


- Government agencies, such as local or county governments, school districts, State agencies, and Federal WIOA partners;
- Employment Service State agencies under the Wagner-Peyser Act, as amended by title II of WIOA;
- Indian Tribes, tribal organizations, Alaska Native entities, Indian-controlled organizations serving Indians, or Native Hawaiian organizations;

- Educational institutions, such as: institutions of higher education, nontraditional public secondary schools such as night schools, and area career and technical education schools (however, elementary and other secondary schools are not eligible);
- Community-based organizations, nonprofit entities, or workforce intermediaries;
- Other interested organizations, such as a local chamber of commerce, labor organizations, and business organizations;
- Private for profit entities; and
- LWDBs, if approved by the Chief Elected Official (CEO) and the Governor as required in WIOA §107(g) (2).

The timeframe requires your Committee to act on behalf of the LWDB (since the Board meets on May 4, 2017) and approve the one-stop operator at a Special Meeting scheduled for June 1, 2017, at ETR in the 2nd Floor, Large Conference Room at 4:00 p.m.

Therefore, it is RECOMMENDED that your Committee recommend that the LWDB authorize the Executive Committee to select the one-stop operator at a Special Meeting to be held on June 1, 2017, at 4:00 p.m.

Sincerely,


Teresa Hitchcock
Assistant County Administrative Officer

TH:ms

EMPLOYERS' TRAINING RESOURCE

April 20, 2017

Executive Committee
Kern, Inyo and Mono
Workforce Development Board
1600 East Belle Terrace
Bakersfield, CA 93307

REVIEW OF BOARD AND COMMITTEE ATTENDANCE

Dear Committee member:

In order to encourage participation your Workforce Development Board (WDB) approved an attendance policy on December 11, 2014. That policy requires notice no later than the day prior to the meeting in order to ensure a quorum will be present to address action items before the WDB or a committee.

According to the Attendance Policy "in order to maintain Membership in good standing, unless otherwise excused, Members are required to attend 75 percent of all WDB meetings and 75 percent of all committee meetings to which the Member is assigned." Failure to comply can result in removal from the WDB. A member with a substantial pattern of absences, however varying from the absence pattern noted in this section, may be removed from membership.

In reviewing the attendance for the four quarters in 2016, as well as 2016 quarters two through four in conjunction with quarter one in 2017, staff has compiled a list of WDB and committee members who have attended only one of four (or 25 percent) of meetings. Although some are excused absences, in order to ensure quorums, staff is bringing this pattern to the attention of your committee. If your committee chooses, the WDB Chair can be given a list of members and their contact information to reach out to these members to remind them about the need for their presence.


After a WDB member has two consecutive unexcused absences, they are deemed inactive, and the Board Chair will contact them to find out what problems exist and if the member wishes to continue to serve. Youth Committee member Ian Journey was contacted by the Chair about continuing to serve with two consecutive Committee absences for November 2016 and January 2017. In addition, for the last three quarters

of 2016 and the first quarter of 2017, he attended the WDB as follows, exhibiting a pattern of absence:

June 2016	present
October 2016	unexcused
December 2016	excused
February 2017	unexcused

The Board and Committee Attendance for 2016 and the beginning of 2017 report is attached for your review.

Sincerely,


Teresa Hitchcock
Assistant County Administrative Officer

Attachments

TH:eb

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2016					
P = Present	U=unexcused	X=Cancelled		Not a member of	
A = Excused Absence					
Member		2/24/16	5/18/16	9/14/16	11/30/16
First	Last	*YC	*YC	*YC	*YC
Karen	Blake	P	P	P	P
Angela	Garrizales	U	Resigned May 2016		
Tom	Corson	A	A	P	A
Dale	Countryman	P	A	P	P
Jim	Elrod	P	P	P	P
Christine	Frazier	A	P	U	U
Christopher	Gerry	P	A	P	A
Adam	Gomez	U	U	Voted off due to attend 6-9-16	
Connie	Grumling	A	A	Resigned Jun 2016	
Teresa	Hitchcock	P	P	P	P
Ian	Journey	P	A	A	U
Karine	Kanikkeberg	Appt 3/17/16	P	P	P
Randy	Martin	Appointed 10-6-16			P
Greg	McGiffney	P	A	P	P
John	Means	P	A	A	P
Brian	Mendiburu	A	P	U	A
Magda	Menendez	A	A	U	P
Mark	Novak	A	P	P	P
Clare	Pagnini	A	P	P	A
Leticia	Perez	A	A	A	A
Ngoc	Pham	A	A	P	A
Norma	Rojas-Mora	P	P	U	P
Greg	Terry	P	P	U	P
Veronica	Vega	P	P	P	P
David	Villarino	P	A	P	P
Todd	Yepez	P	P	P	P

Kern, Inyo & Mono Workforce Development Board Youth Committee Attendance 2017 Qtrs 1-4					
P = Present	U=unexcused	X=Cancelled		Not a member of	
A = Excused Absence					
Member		1/25/17	4/12/17	9/13/17	11/15/17
First	Last	YC	YC	YC	YC
Karen	Blake	A			
Tom	Corson	P			
Dale	Countryman	P			
Jim	Elrod	P			
Christopher	Gerry	A			
Teresa	Hitchcock	A			
Ian	Journey	U			
Karine	Kanikkeberg	P			
Randy	Martin	P			
Diane	McClanahan	P			
Greg	McGiffney	P			
John	Means	A			
Brian	Mendiburu	A			
Magda	Menendez	P			
Mark	Novak	A			
Clare	Pagnini	P			
Leticia	Perez	A			
Ngoc	Pham	U			
Norma	Rojas-Mora	P			
Greg	Terry	P			
Veronica	Vega	P			
David	Villarino	P			
Todd	Yepez	P			

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2017 Qtrs 1-4

P = Present		U=unexcused	X=Cancelled	Not a member of	
A = Excused Absence					
Member		2/2/17	4/20/17	9/21/17	11/30/17
First	Last	EXEC	EXEC	EXEC	EXEC
Leo	Bautista	P			
Les	Clark	P			
Deborah	Hess	P			
Teresa	Hitchcock	P			
Karen	King	A			
Clare	Pagnini	P			
Michael	Rock	P			
John	Spaulding	P			
Alissa	Reed	A			

Kern, Inyo & Mono Workforce Development Board Executive Committee Attendance 2016						
P = Present	U=unexcused	X=Cancelled			Not a member of	
A = Excused Absence						
Member		3/3/16	5/26/16	8/25/16	9/22/16	12/1/16
First	Last	EXEC	EXEC	SPECIAL	EXEC	EXEC
Paul	Anthony	P	P	P	Resigned Aug 2016	
Leo	Bautista	A	P	P	A	P
Les	Clark	P	P	A	p	P
Deborah	Hess	P	A	P	P	P
Teresa	Hitchcock	A	P	P	A	P
Karen	King	A	A	P	P	P
George	Lartigue	P				
Allen	Lyda	P	P	U	Resigned Jun 2016	
Clare	Pagnini	A	A	A	P	A
Michael	Rock	A	U	P	P	P
John	Spaulding	P	P	P	P	U
Alissa	Reed	P	P	U	P	A

Kern, Inyo & Mono Workforce Development Board Attendance 2016					
P = Present		U=unexcused		X=Cancelled	
A = Excused Absence				Not a member of	
Member		3/17/16	6/9/16	10/6/16	12/15/16
First	Last	WDB	WDB	WDB	WDB
Paul	Anthony	P	P	Resigned Aug 2016	
Laura	Barnes	P	P	A	A
Leo	Bautista	P	P	P	P
Kelly	Bearden	P	P	P	A
Richard	Chapman	P	P	U	A
Tamara	Chapman	P	P	P	P
Les	Clark	P	A	P	A
Eric	Cooper	P	P	A	A
Jim	Elrod	P	P	P	A
Phillip	Engler		Appt 8/9/16	A	P
Chelsea	Esquibias	Resigned Mar 2016			
Stacy	Ferreira	A	P	P	P
Christine	Frazier	P	P	P	A
Steven	Gomez	U	P	P	A
Phil	Halpin	Resigned Feb 2016			
Deborah	Hess	P	P	A	P
Teresa	Hitchcock	P	P	P	P
Ron	James	P	P	P	U
Ian	Journey	P	P	U	A
Michele A.	Kehoe	P	P	P	P
Karen	King	P	P	P	A
George	Lartigue	U			
Allen	Lyda	A	P	Resigned Jun 2016	
Anita	Martin	P	A	U	P
Bryan	Mathews	U	P	P	P
Diane	McClanahan	P	P	U	P
Carl Dean	McGee	A	P	P	A
Greg	McGiffney	P	P	P	P
John	Means	P	P	P	P
Magda	Menendez	P	P	P	P
Roy	Monsibias	A	A	Resigned Oct 6, 2016	
Ali	Morris	P	P	P	P
Keith	Newsome	P	P	P	P
Clare	Pagnini	P	A	P	P
Clint Wright	Phillips	P	P	P	P
Michael	Rock	P	A	P	P
Norma	Rojas-Mora	P	P	P	P
John	Spaulding	P	P	P	A
Jay	Tamsi	P	P	P	U
Shelly	Tarver	P	P	P	A
Alissa	Reed	P	P	P	P
Jeremy	Tobias	P	P	P	P
Donny	Williams	U	P	Resigned Sep 2016	
Keith	Wolaridge	P	P	A	U
Todd	Yepez	P	P	P	P

Kern, Inyo & Mono Workforce Development Board Attendance 2017 Qtrs 1-4

P = Present		U=unexcused	X=Cancelled	Not a member of	
A = Excused Absence					
Member		2/16/17	5/4/17	10/5/2017	12/14/2017
First	Last	WDB	WDB	WDB	WDB
Laura	Barnes	P			
Leo	Bautista	P			
Kelly	Bearden	P			
Richard	Chapman	P			
Tamara	Chapman	P			
Les	Clark	U			
Eric	Cooper	U			
Jim	Elrod	P			
Phillip	Engler	P			
Stacy	Ferreira	P			
Christine	Frazier	U			
Steven	Gomez	P			
Deborah	Hess	U			
Teresa	Hitchcock	P			
Ron	James	P			
Ian	Journey	U			
Michele A.	Kehoe	U			
Karen	King	U			
Anita	Martin	P			
Bryan	Mathews	P			
Diane	McClanahan	U			
Carl Dean	McGee	U			
Greg	McGiffney	P			
John	Means	U			
Magda	Menendez	P			
Roy	Monsibais	U			
Ali	Morris	P			
Keith	Newsome	U			
Clare	Pagnini	P			
Alissa	Reed	P			
Michael	Rock	P			
Norma	Rojas-Mora	P			
John	Spaulding	P			
Jay	Tamsi	U			
Shelly	Tarver	P			
Jeremy	Tobias	P			
Donny	Williams	U			
Keith	Wolaridge	P			
Todd	Yepez	P			

EMPLOYERS' TRAINING RESOURCE

April 20, 2017

Executive Committee
Kern, Inyo, and Mono
Workforce Development Board
1600 East Belle Terrace
Bakersfield, CA 93307

STATUS OF SUBGRANTEE MONITORING REPORTS

Dear Committee Member:

The following reports have recently been completed and are being filed with your Committee.

Monitoring reports with no findings:

California State University, Bakersfield (3/15/17) Program report.

Monitoring reports with findings:

Mexican American Opportunity Foundation (MAOF) (2/2/17) Fiscal report. Findings were for overcharged indirect costs; a salary in excess of the Federal salary cap; and two instances of an expense charged twice.

In response MAOF reimbursed Employers' Training Resource (ETR) for the overcharges and excess salary costs. These findings are closed.

Copies of these reports are on file and available for review by Committee members.

Sincerely,



Teresa Hitchcock
Assistant County Administrative Officer

TH:lm

**KERN, INYO AND MONO
WORKFORCE DEVELOPMENT BOARD AND
COMMITTEES' MEETING SCHEDULE
CALENDAR YEAR 2017**

Program and Business Services Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, January 19, 2017, 8 a.m.
Thursday, April 6, 2017, 8 a.m.
Thursday, September 7, 2017, 8 a.m.
Thursday, November 9, 2017, 8 a.m.

Youth Committee

America's Job Center of California – Oildale Affiliate, 200 China Grade Loop, Bakersfield

Wednesday, January 25, 2017, 3 p.m.
Wednesday, April 12, 2017, 3 p.m.
Wednesday, September 13, 2017, 3 p.m.
Wednesday, November 15, 2017, 3 p.m.

Executive Committee

America's Job Center of California – Bakersfield, 1600 East Belle Terrace, Bakersfield, Second Floor

Thursday, February 2, 2017, 4 p.m.
Thursday, April 20, 2017, 4 p.m.
Thursday, September 21, 2017, 4 p.m.
Thursday, November 30, 2017, 4 p.m.

Workforce Development Board

International Brotherhood of Electrical Workers, 3921 North Sillect Avenue, Bakersfield

Thursday, February 16, 2017, 7 a.m.
Thursday, May 4, 2017, 7 a.m.
Thursday, October 5, 2017, 7 a.m.
Thursday, December 14, 2017, 7 a.m.